



**Student Nurses' Association at UCF Orlando – MAY
Board Meeting MINUTES 5/12/20**
Time Called to Order: 1702
Time Adjourned: 1847
Location: Zoom
Presiding President: Samantha Cooney
Recorded by: Amanda Shover

Attendees Present: Samantha Cooney, Chloe Frye, Sadie Richards, Hope Wegge, Amanda Shover, Josee Etienne, Amber Keller, Audrey Been, Natalie Klosinski, Delaney Dietz, Heather Platche, Tom Gregorich, Joyce DeGennaro, Kate Dorminy, Brian Peach

Attendees Absent:

Presenter:	Agenda Item/ Discussion	Action:	Follow-up:
<p>Samantha Cooney- President</p>	<ul style="list-style-type: none"> • Future Board Meetings: no July meetings <ul style="list-style-type: none"> ○ 06/02 @ 1700 via zoom ○ 08/04 @ 1700 via zoom • Future General Meetings: <ul style="list-style-type: none"> ○ 06/24 @ 1700 via zoom ○ 08/26 (Back to School BBQ) • Senior accel chords- need to order • Events to plan for: <ul style="list-style-type: none"> ○ Car wash in August 	<ul style="list-style-type: none"> • Need to order senior accel chords online (sell for 5 chords for \$50) 28 seniors in graduating cohort <ul style="list-style-type: none"> - 6 orders for 30 chords depending on how many chords we currently have - Shipping to CON \$12.52? - Graduation is August 1st need by late July • Restock of shirt supply- have a lot of our designs still present <ul style="list-style-type: none"> - Decided to advertise shirts more 	<ul style="list-style-type: none"> • Current chord count from Heather when she returns to clubhouse

<p>Sadie Richards- Vice President</p>	<ul style="list-style-type: none"> • May General Body Meeting 05/27 <ul style="list-style-type: none"> ▪ May Guest Speaker: ICU RN and past SNA board member, Sarah Thornton • Planning to present a PPT <ul style="list-style-type: none"> ▪ No Food. ▪ Will be held on Zoom. • Future meetings <ul style="list-style-type: none"> ▪ June Guest Speaker: TBA- In contact with Christina Gonzales for organizing the June speaker ▪ Will Keep updated on speaker for June's meeting ▪ Please let me know if there is a specialty or an area of nursing that you would like to see. • PPT and announcement will be up this week • 			<ul style="list-style-type: none"> • Waiting on follow-up from Gonzales for next meeting speaker
<p>Chloe Frye- Treasurer</p>	<p>Current Balance: 13,472.42 Current Membership Count: 99 (21 new accels)</p> <p>Future Plans:</p> <ul style="list-style-type: none"> • Budget for board members will be completed by the August Board meeting • Square Point of Sale program crash course TBD <p>Friendly reminders:</p> <ul style="list-style-type: none"> • All board members must sign the last page of the bank statement and financial report • 2 officers at the cash box at all times • All officers can accept membership forms • Must provide a receipt to get reimbursed • Encourage Membership all you can! 		<p>Complete budget report earlier- volunteers to be on financial committee</p> <ul style="list-style-type: none"> • Sam • Amanda • Hope • Chloe <p>Charging members for upcoming meetings?</p> <ul style="list-style-type: none"> • Allow for May meeting to be complementary to non-members (one-time occurrence) 	<ul style="list-style-type: none"> • Will present proposed budget at next board meeting in June • Waiting for follow up on Venmo account creator • Look at bylaws to see if we are able to allow non-members fee to be waived for the May meeting

	<ul style="list-style-type: none"> Bank Card must be signed in and out in order to use it <p>Non-members normally charge \$5 to attend meeting (with food)</p>		<p>New Accel member from FAU: was a previous active member of SNA already paid and is still active</p> <ul style="list-style-type: none"> Going to charge the full \$45 membership fee 	
<p>Heather Platche- Clubhouse Director</p>	<ul style="list-style-type: none"> Clubhouse items have been ordered for the new cohort and should be arriving today <ul style="list-style-type: none"> Will go out to students in their nursing packs Order ##100110828 Total: \$1,412.73 already forwarded receipt to Chloe Another order will be placed soon. I have given the new cohort until Wednesday to place orders. I can reach out to Littman this week because we should have earned another free stethoscope. Cups previously ordered have been made but I am waiting on information from our contact- have been delivered! Socks can't be made by the current distributor due to coronavirus so we are waiting for updates We can add new designs if you all are interested but currently the clubhouse is VERY well stocked. 		<p>New board member taking Heather's position will need to follow-up on free stethoscopes</p> <ul style="list-style-type: none"> Can be used as raffle at state convention <p>2 options for compression socks- change design of socks or wait for up to 6 weeks for current manufacturer/design- decided to WAIT and stick with current design</p> <p>No excess ordering of clipboards and pocket organizers</p>	
<p>Tom Gregorich- Accelerated Liaison</p>	<p>Newsletter submission for next edition that will welcome new accels. Words of wisdom and encouragement from 2020 class.</p> <p>Planning for June election. From informal conversations with members of 2021 accels there appears to be a lot of interest in running for the two board positions. We'll need to determine exactly how we will make the announcement known that we are accepting nominations.</p>		<p>Promotion for June election</p> <ul style="list-style-type: none"> If more than 3, will decide then how to proceed <p>Promotion of May general meeting in Mrs. D's lecture</p>	

	<p>We are only allowing 3 candidates max for each position. Instead of going with first 3 submissions, could we review them all and decide on 3 best? I'd hate to have people rush a nomination and have it not be up to the standards we'd like.</p>			
<p>Josee Etienne- Legislative Director</p>	<ul style="list-style-type: none"> • Resolutions- presented with the state board at convention (thesis question or intervention of nursing) <ul style="list-style-type: none"> ○ If any of you have any ideas, I would love to get started as soon as possible. • Have an info session for upcoming juniors- will discuss at a further date • Summer Elections <ul style="list-style-type: none"> ○ Accel SNA members ONLY- 2 positions needed <ul style="list-style-type: none"> ▪ Accelerated liaison ▪ Clubhouse director ○ Applications will be open one month before election day. ○ Elections can be in Late June ○ Applications can open in Late May general meeting <ul style="list-style-type: none"> ▪ <i>(or we can wait until mid July to allow for the new members to simply have a feel for what a general meeting is like).</i> 		<p>Mention applications for new positions in upcoming meeting</p> <ul style="list-style-type: none"> • Need to send Josee their information • Need to have already paid dues to apply for position • Utilize a means to confirm everyone has equal access to <p>Elections in the June meeting</p> <p>**VOTE** Samantha motions to make the May general meeting free for members and non-members Heather seconds</p> <ul style="list-style-type: none"> - Motion passed by unanimous vote 	<p>Possible discussion to proceed with a vote whether or not to allow more than 3</p> <p>Bylaws posted on social media and on website as a PDF</p>
<p>Hope Wegge- Fundraising Chair</p>	<p>Spoke with previous fundraising director</p> <p>Car wash: rescheduled to August</p> <ul style="list-style-type: none"> • \$20 Chick-fil-a deposit <p>Fundraising ideas</p>		<p>Picking up \$20 Chick-fil-a deposit sometime this week</p> <p>Advisors will let us know if/when there will be any in-person events we can capitalize on</p>	

	<ul style="list-style-type: none"> • Summer (online) <ul style="list-style-type: none"> ○ Merchandise → possible collaboration with Heather ○ Raffle/contest • Fall <ul style="list-style-type: none"> ○ Monthly Bake Sale ○ August: Nursing School “survival kit” for incoming juniors ○ August/October: Hugs from Home for all cohorts given after first exam ○ October: Halloween Trick or Treat ○ November: Thankful Grams 		<ul style="list-style-type: none"> - Set up a table for drive-by events at CON <p>Possible idea- graduating seniors yard signs</p> <ul style="list-style-type: none"> - No Pegasus, No UCF sign on designs 	
Natalie Klosinski- Breakthrough to Nursing Director	<ul style="list-style-type: none"> • Spoke with former BTN Director Kathleen about my responsibilities, including planning to pick up the bag of supplies and transferred the email account to me • Received contact information for possible schools to reach out to • Planning to reach out to multiple schools about possible events in the fall • I’m going to start the senior/junior buddy program planning/advertising it with Sadie 		<p>Planning a committee: sign-up sheets at general meetings</p> <p>Junior/senior buddy program advertised via email to gain involvement</p>	
Amber Keller- Media Director	<p>Website - I will be updating the About Us page</p> <ul style="list-style-type: none"> • Photo with plain background, black shirt, UCF polo, or scrub top • A fun fact about yourself <p>Newsletter</p> <ul style="list-style-type: none"> • Tentative Submission Deadlines <ul style="list-style-type: none"> • June 21 • September 20 • October 18 • November 22 • January 17 • February 21 • April 19 • Faculty and Student Spotlight nominations 		<p>Working on a sign-up sheet for newsletter</p>	<p>Everyone send photo to Amber in scrub top, polo, or black shirt for the About Us page</p> <ul style="list-style-type: none"> - Include a fun fact!

	<p>Events</p> <ul style="list-style-type: none"> • Back to School BBQ 8/26 			
Audrey Been-Historian	<ul style="list-style-type: none"> • Spoke with the past historian, Jordyn regarding assuming the position as Student Liaison for the Alumni Board and other responsibilities. • Emailed Christina Gonzalez regarding the next UCF Knight Nurse Alumni Board meeting on June 2nd on Zoom • Events <ul style="list-style-type: none"> ○ Back to School BBQ: 8/26 			
Delaney Dietz-Community Health Director	<ul style="list-style-type: none"> • RMH Share a Meal on 05/15 has been cancelled • Adopt a Grandparent w/ Westminster: 06/15 - 07/20 (5 weeks) <ul style="list-style-type: none"> ○ Virtual opportunity! ○ Signup by 06/01 ○ Talk to resident over Facetime/phone call for 20 min/week at minimum ○ Questions and conversation topics will be provided • Next Share a Meal with RMH: Dinner on 06/11 <ul style="list-style-type: none"> ○ Not sure if the house will be open at this point, but I will find out at the beginning of June 		<p>Making google forms- waiting on contact but will be sent to board and presented at next meeting</p> <ul style="list-style-type: none"> - Start the week of 6/15 - Will be for SNA points <p>**VOTE** Allocating \$100 for RMH May Share-a-meal Sam brought to a vote, Chloe seconds</p> <ul style="list-style-type: none"> - Motion passed by unanimous vote 	
Amanda Shover-Secretary	<ul style="list-style-type: none"> • Spoke with past secretary Dana about how to go about recording the minutes for our meetings • Have box from Dana back in Orlando- can definitely help out with the thank you card • No curriculum meetings taking place until August • Going to email Dr. Diaz to ask for schedule of upcoming meetings 		<p>Reach out to Dr. Diaz with introduction and any updates for fall schedule CC meetings</p>	

Advisors: Joyce DeGennaro Kate Dorminy Brian Peach				
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