



Student Nurses' Association at UCF Orlando – June Board Meeting Minutes 6/01/2022

Time Called to Order: 1604pm

Time Adjourned: 1757pm

Location: Zoom

Presiding President: Kaitlyn Yu

Recorded by: Michael Keller

Attendees Present: Kaitlyn Yu, Annaliece Balensiefen, Michael Keller, Alexis Wade, Alexandria Moran, Emily Jones, Angela Frantz, Leah Shinn, Caroline Rose Tytar, Olivia Kennell, Kaitlyn Mullen, Brian Peach

Attendees Absent: Morgann Betterly, Kate Dorminy

Presenter:	Agenda Item/Discussion:	Action:	Follow-up:
<p>President: Kaitlyn Yu</p>	<ul style="list-style-type: none"> ● Meeting dates: <ul style="list-style-type: none"> ○ June 1st - Board ○ June 29th - General ○ Aug 3rd - Board (is moved to the) ○ Aug 31st - General ● Diamond Chapter - Working on formatting ● Stellar School - No update ● Financial training <ul style="list-style-type: none"> ○ treasurer and Legislative director will receive this training ○ there will be three mandatory meetings in January ● Authorized Officer Training <ul style="list-style-type: none"> ○ president, vice President, and legislative director will receive this training ○ webcourse not posted yet ● Master Calendar: Master Calendar Link ● Amendment to Absentee Policy <ul style="list-style-type: none"> ○ current wording: “Attend all general and Board meetings. Two absences are allowed with an excuse given to President in advance and submitted written officer report.” ○ proposed Solution: “Board members are expected to attend general body meetings and Board meetings. Absences may be permitted with an excuse provided to the President in advance, approval from the President, 	<p>***VOTE***</p> <p>Alexis moves to adopt the updated wording for the policy regarding board member absences from general and board meetings in the updated</p>	

	<p>notification provided to the advisors, and a submitted, written officer report.”</p> <ul style="list-style-type: none"> ● Future dates <ul style="list-style-type: none"> ○ accelerated Cohort Recognition Day - August 3rd at 1700 pm <ul style="list-style-type: none"> ■ Conflict with August Board Meeting, Vote required to move Board meeting to July 27th to remove conflict ○ white Coat Ceremony - no date set, waiting on venue to provide date ○ traditional Cohort Meet and Greet (virtual) - June 2nd (tomorrow), requesting volunteers <ul style="list-style-type: none"> ■ tentative volunteers: Angela, Caroline, and others ○ traditional Parent Orientation - Date tbd. ● Officer Court - Question relating to providing an individual with officer stole for graduation who was an officer at another SNA chapter and is now a member of our chapter <ul style="list-style-type: none"> ○ the current plan is to have Dr. Peach provide Kaitlyn’s contact information to find out details related to standing at past position and purpose of request ○ post-contact, the board will discuss merits and ability to accommodate request 	<p>Policy handbook. Kaitlyn seconds. Motion passes unanimously.</p> <p>***VOTE*** Kaitlyn moves to move the August Board meeting to July 27th. Caroline seconds. Angela abstains. Motion passes.</p>	<ul style="list-style-type: none"> ● Kaitlyn and Dr. Peach will promote contact with the member and return with a recommendation at the next board meeting.
<p>Vice President: Morgann Betterly</p>	<ul style="list-style-type: none"> ● Senior Mentorship program <ul style="list-style-type: none"> ○ interest form will be sent out this week ● Upcoming Speakers <ul style="list-style-type: none"> ○ June 29th: Jenna Snyder-Oncology Nursing ○ August 31st: Sarah Rose Thornton and Haley Sehgal- PICU/Pediatrics ○ September 28th: TBD- Labor and Delivery/Midwifery ○ October 26th: TBD- ED Nursing ○ currently in contact with Christina Gonzalez (Assistant Director of Alumni Engagement) to obtain speakers for the upcoming year ● Zoom option for meetings <ul style="list-style-type: none"> ○ proposal for the August meeting to discontinue Zoom option for attendance of the meeting to promote in-person attendance 	<p>***VOTE*** Michael moves to not hold a zoom option for the August General Meeting. Alexis seconds. Angela and</p>	<ul style="list-style-type: none"> ● Senior mentorship interest forms will be sent out to members by the 8th of June

		Caroline abstains. Motion passes.	
Treasurer: Annaliece Balensiefen	<ul style="list-style-type: none"> ● Current balance: \$7,738.00 ● Current membership count: 123 <ul style="list-style-type: none"> ○ +2 new members ● Tax Exemption update <ul style="list-style-type: none"> ○ IRS approved 990 tax-exemption form ○ reapplication in fall, loss of status if not submitted in three consecutive years ● SGA Reimbursement <ul style="list-style-type: none"> ○ Erin signed SGA reimbursement voucher for NSNA ○ currently waiting for response via email ● Banking/Financial statements <ul style="list-style-type: none"> ○ waiting on Bank to provide financial statements for signature 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● When Annaliece receives statements, she will provide them to the board for signatures
Secretary: Michael Keller	<ul style="list-style-type: none"> ● May board meeting minutes for approval ● Kahoot game <ul style="list-style-type: none"> ○ next meeting theme will be hematology and oncology 	<p>***VOTE***</p> <p>Michael motions to approve last month's board meeting minutes. Kaitlyn seconds. Motion passes unanimously.</p>	<ul style="list-style-type: none"> ● No followup needed
Legislative Director: Alexis Wade	<ul style="list-style-type: none"> ● Bylaw related to Election Applications <ul style="list-style-type: none"> ○ message was sent to the general body in SNA Groupme with no current questions ● FSNA Resolution - due September-October with the goal of finishing during the summer ● Voting for June Meeting <ul style="list-style-type: none"> ○ accelerated Cohort positions are open, currently have two applicants <ul style="list-style-type: none"> ■ contacts for Emily and Alex were provided ○ bylaw amendment regarding election applications ○ no virtual ballot will be provided to promote attendance and ensure members-only voting ● Diamond Chapter 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed

	<ul style="list-style-type: none"> ○ local chapter involvement in Legislative Events <ul style="list-style-type: none"> ■ considering holding a voter drive and attending an advocacy event regarding bleeding disorders foundation ○ Legislative Resolutions <ul style="list-style-type: none"> ■ current plan: using breastmilk in the NICU to prevent incidences of necrotizing enterocolitis ■ Another op ○ Legislative Committees - Alexis is promoting legislative committee ○ Legislative Awards 		
Clubhouse Director: Alexandria Moran	<ul style="list-style-type: none"> ● Clipboard and Stethoscope distribution <ul style="list-style-type: none"> ○ all orders were distributed ○ one stethoscope and clipboard will need to be returned - goal being returned by next week 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● Alex will look into the viability of using leftover clipboard/stethoscope for fundraising basket raffle or other ideas before meeting with Dr. Peach
Accelerated Liaison: Emily Jones	<ul style="list-style-type: none"> ● Recognition Ceremony Video <ul style="list-style-type: none"> ○ contacted Cynthia and Megan for advice making video ○ google drive was suggested ○ Dr. Peach informed Emily that she will have up to 2.5 minutes for video ● Accelerated Cohort dues / chord <ul style="list-style-type: none"> ○ members will be notified that they have to renew to be provided cords for graduation 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● Emily will discuss video with Ms. Dorminy and Cynthia about programs and photo collection
Media Director: Angela Frantz	<ul style="list-style-type: none"> ● Newsletter <ul style="list-style-type: none"> ○ newsletter signup - two officers per month and promote others to join in ○ newsletter Sign-Up 2022 ● SNA Officer photos - please send photos to Angela ASAP to update contacts on website ● Option for having purchased 'shoutouts' on social media as a fundraising opportunity 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
Historian: Leah Shinn	<ul style="list-style-type: none"> ● Proposed Senior Night theme at next general meeting <ul style="list-style-type: none"> ○ seniors will be provided boutonniere and a list of seniors will be presented ○ Emily will be helping coordination ● SNA Barbecue <ul style="list-style-type: none"> ○ current tentative date is August 22nd (concerns exist with new members being overwhelmed with the first week) ● Promotion of Alumni meetings 	<p>***VOTE***</p>	<ul style="list-style-type: none"> ● Leah and Emily will be coordinating list of names/roster and promotion of the meeting date

	<ul style="list-style-type: none"> ○ requesting to make attending Alumni General Meetings worth a point in the point system ○ lack of incentive and course load is causing low SNA membership attendance 	<p>Leah moves to make attending Alumni General Meetings worth one point for SNA members. Kate seconds. Alexis abstains. Motion passes.</p>	
<p>Breakthrough to Nursing Director: Caroline Rose Tytar</p>	<ul style="list-style-type: none"> ● Junior/Senior Buddy Program Form <ul style="list-style-type: none"> ○ 2022-2023 Form ○ discussed options for distribution via groupme and email chains ● APNS partnership <ul style="list-style-type: none"> ○ contacted Mrs. Breit regarding joint membership and sending APNS members to conventions ○ a virtual meeting will occur, tentatively, next week Tuesday. Caroline, Kaitlyn, and Alexis offered to attend ○ no current plan for a SNA-APNS information session 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● Caroline will distribute the Interest form to the general body
<p>Community Health Director: Olivia Kennell</p>	<ul style="list-style-type: none"> ● Community health committee <ul style="list-style-type: none"> ○ inaugural zoom meeting planned June 6th ● Legacy Point at UCF <ul style="list-style-type: none"> ○ independent / assisted living and a memory care facility ○ planning an event for the evening of June 26th and will confirm plans in committee meeting ● Second Harvest Food Bank Drive <ul style="list-style-type: none"> ○ over \$120 raised ○ considering adding event to help sort food purchased for a future event ● Shepherds Hope <ul style="list-style-type: none"> ○ tentative date range is end of July ○ Olivia is going to talk to the committee and Dr. Peralta about opportunities ● Ronald McDonald House <ul style="list-style-type: none"> ○ dates were discussed and September or early October was requested by majority of board 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● Olivia will contact Ronald McDonald to ask about requested dates
<p>Fundraising Chair: Kaitlyn Mullen</p>	<ul style="list-style-type: none"> ● Kaitlyn is planning to send a poll in the general body groupme regarding fundraising and merch opportunities ● Discussed yard signs, parent merch and other options for parent-focused fundraising 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed

Advisors: Kate Dorminy Brian Peach	Dr. Peach <ul style="list-style-type: none"> • (for FSNA) A resolution is asking the organization to provide support for something. Examples being education topics that should be promoted in nursing schools, education during the annual convention, etc. Resolutions are placed before delegates to discuss and vote on or change them. 	<ul style="list-style-type: none"> • No action needed 	<ul style="list-style-type: none"> • No follow up needed
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