



Student Nurses' Association at UCF
Orlando – JUNE
Board Meeting
MINUTES 6/2/20
Time Called to Order: 1700
Time Adjourned: 1822
Location: Zoom
Presiding President: Samantha Cooney
Recorded by: Amanda Shover

Attendees Present: Samantha Cooney, Chloe Frye, Sadie Richards, Hope Wegge, Amanda Shover, Amber Keller, Audrey Been, Natalie Klosinski, Delaney Dietz, Heather Platche, Tom Gregorich, Joyce DeGennaro, Kate Dorminy, Brian Peach

Attendees Absent: Josee Etienne

| Presenter: | Agenda Item/ Discussion | Action: | Follow-up: |
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| Samantha Cooney- President | <ul style="list-style-type: none"> • Good job to everyone in our first meeting. It went very well! • General meeting is June 24th @ 1700 <ul style="list-style-type: none"> ○ Elections! • RSO renewal is currently being processed • For future events such as Share-A-Meal and Straight Street take lots of pictures! • Kendall, previous SNA President, sent transfer of bank statements to CON. | | |
| Sadie Richards- Vice President | <ul style="list-style-type: none"> • June General meeting 6/24 <ul style="list-style-type: none"> ○ June guest speaker: NICU RN and former SNA Media director, Amanda Schultz <ul style="list-style-type: none"> ▪ What is intent of her speaking? Provide framework and something to share ○ No food | | |

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| | <ul style="list-style-type: none"> ○ Meeting will be held on zoom ○ Promoting meeting through Instagram, Facebook, and GroupMe • Future Meetings <ul style="list-style-type: none"> ○ Will be in contact with Christina Gonzalez regarding next speaker <ul style="list-style-type: none"> ▪ Let me know if anyone has any suggestions ▪ I will keep you updated on the speaker for next meeting • PowerPoint and announcement will be sent out after board meeting • Junior-senior buddy program still in progress with Natalie | | |
| Chloe Frye- Treasurer | <p>Current Balance: 14,737.71 Current Membership Count: 109</p> <p>Budgets have been made and will be shared with board members. All decisions were made in comparison to the expenditures of the prior board. Let me know if you have any questions when you receive the budget</p> <p>Previously new board members have been given pins upon the “passing of the torch”. Upon some research, it appears to be part of my budget. I will be looking into getting them for us. Allotted into budget for the pins.</p> <p>Now have access to Venmo. UCFSNAORL</p> <p>Future Plans:</p> <ul style="list-style-type: none"> • Square Point of Sale program crash course TBD • Membership enrollment for the accels and new juniors <p>Friendly reminders:</p> <ul style="list-style-type: none"> • All board members must sign the last page of the bank statement and financial report. They are available now! <ul style="list-style-type: none"> ○ Financial Report: <ul style="list-style-type: none"> https://drive.google.com/file/d/1K_R0XQfozwT1tmTWzrEcwYtgCSyVyETn/view?usp=sharing <p>Bank Statement: https://docs.google.com/document/d/1kpVFA9_S0FRTXWC7aeaqX_011K1l33qZZfrO-A1MOeQ/edit?usp=sharing</p> | | |

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| <p>Heather Platche- Clubhouse Director</p> | <ul style="list-style-type: none"> • Inventory has been updated for all Clubhouse items in Google Drive • Still awaiting an update on Knight Nurse socks. They have already been paid for, but the next Clubhouse Director will have to work with him to get the supplies. • When will I be able to have access to the Clubhouse to show the newly elected director around? <ul style="list-style-type: none"> ○ Confirm dates with new Clubhouse Director and confirm dates with Mrs. Dorminy | | |
| <p>Tom Gregorich- Accelerated Liaison</p> | <p>Have received communication from one very interested candidate for the Accelerated Liaison position. Planning out how to announce application process for candidates.</p> <p>Kaplan NCLEX review- open to anyone who is interested in joining</p> <p>SNA propane tank return to Mrs. D</p> | | |
| <p>Josee Etienne- Legislative Director</p> | <ul style="list-style-type: none"> • June Elections <ul style="list-style-type: none"> • Accelerated liaison • Clubhouse director • I have made a flyer/poster of what the positions entail and uploaded them on social media. <ul style="list-style-type: none"> • Mrs. Dorminy will send the email out tonight • I also provided a copy to Mrs. Dorminy to email to the members • I would cross reference members with Chloe to ensure that all candidates are members. • All candidates must have their biographies submit 2 weeks prior to election day. • I will be making ballots once the top three candidates have been chosen • Conduction of voting process → if NOT a member, please do not vote <ul style="list-style-type: none"> • As people log in, affirm who can and cannot vote • Mrs. Dorminy can push people into a breakout room if they are a non-member • Using poll to take votes- Mrs. Dorminy will set up • 2 Board Members counting ballots | | |

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| <p>Hope Wegge- Fundraising Chair</p> | <p>Instagram “Dollar Shout-out” Fundraiser Proposal (June)</p> <ul style="list-style-type: none"> • What is it? <ul style="list-style-type: none"> ○ Students, family members & friends can give a “shout-out” to a Knight Nurse ○ Choose from 2 templates: “Goodluck on the NCLEX” & “Congrats incoming Knight Nurse” ○ Shout-out posted to snaucforlando Instagram stories • Price <ul style="list-style-type: none"> ○ Sell at \$2 each ○ Payment through Venmo • Advertisement <ul style="list-style-type: none"> ○ Mass email with Mrs. Judy, Instagram, Facebook (student & parent), GroupMe, In the meet and greet (link or flyer sent out afterwards) • Orders <ul style="list-style-type: none"> ○ Google forms- pick the template, Instagram handle, recipient name, optional picture <p>***VOTE*** Hope motions to have the dollar shout-outs priced at \$2 promoting to graduating class and incoming traditional cohort (2022), promote in meet and greet next Friday (advertise through Facebook, GroupMe, mass email). Sam seconds. Motion passes.</p> <p>Yard Sign Fundraiser Proposal (July/August)</p> <ul style="list-style-type: none"> • What is it? <ul style="list-style-type: none"> ○ 2020 Knight Nurse Graduate Yard Sign for Accel cohort ○ Parents, family & friends can buy one for a graduate • Vendor <ul style="list-style-type: none"> ○ Imprint.com- great reviews and prices • Design <ul style="list-style-type: none"> ○ Sent in GroupMe: Class of 2020 Knight Nurse Graduate ○ 18x24 inch sign ○ \$3.55 unit price is the sign for 50 sold; \$7.13 unit price if sold 10 • Price <ul style="list-style-type: none"> ○ Sell at \$15 each (based on calculation) ○ Payment through Venmo • Order <ul style="list-style-type: none"> ○ Bulk or pre-order? Pre-order!! • When? <ul style="list-style-type: none"> ○ Send out advertisement beginning of July in time for graduation ○ Shipping takes about 2 weeks | | |
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| | <ul style="list-style-type: none"> ○ People will pick up their purchase at CON when delivered- do at same time as drive-by for graduation <p>***VOTE*** Hope motions to go forward with the yard sign proposal to sell the signs at \$15 pre-ordered through the Venmo and Square App. Sam seconds. All in favor raise hand. Motion passes.</p> <ul style="list-style-type: none"> ● Any word on incoming traditional cohort orientation? <ul style="list-style-type: none"> ○ Hugs from Home fundraiser sold at orientation to parents ● Whenever Chick-fil-a allows car washes, Hope will be informed | | |
| Natalie Klosinski- Breakthrough to Nursing Director | <ul style="list-style-type: none"> ● Still working on senior/junior buddy system: when do we plan on sending it out? <ul style="list-style-type: none"> ○ Mention at the upcoming meet and greet ○ Orientation usually Thursday before school starts- can be last chance deadline! Tentative deadline Saturday before school starts (August 22, 2020) ● I am going to begin emailing schools soon to start planning ahead for fall! | | |
| Amber Keller- Media Director | <p>Next Newsletter Submission Deadline: June 21st Board member articles: Tom Still collecting board member photos for website</p> | | |
| Audrey Been- Historian | <ul style="list-style-type: none"> ● Read bylaws for UCF Alumni Chapter ● Attending Alumni Chapter meeting today at 1830 ● Plan on taking photos during RMH Share A Meal at drop off at CON | | |
| Delaney Dietz- Community Health Director | <ul style="list-style-type: none"> ● Senior-Student Connections Program will start June 15th and go through July 20th ● RMH Share A Meal on June 11th- still not letting people into the houses <ul style="list-style-type: none"> ○ Have everyone buy 3-5 wish list items (frozen meals, paper towels, etc.) and either: <ul style="list-style-type: none"> ▪ Drop the items off to me at CON at a specific time/date and I will take them to RMH by myself ▪ Everyone meets outside RMH at Advent Health with masks on and we drop items off together and take a socially distant group picture with the RMH sign out front. Have everyone wear nursing polos if they are able to. ○ I'm considering the possibility of dropping off the items on Thursday morning instead of at 5 PM to avoid traffic, but I will also see what time works best for the students who sign up ○ I will send out a signup link later this week | <ul style="list-style-type: none"> ● Drop off at the CON instead of having everyone drive to RMH ● Give 1 point for every item | |

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| | <ul style="list-style-type: none"> • If volunteers purchase items, should I reimburse them from SNA? If not, everyone can fill out their own tax-deductible donation form at RMH <ul style="list-style-type: none"> ○ Will have a UCF drop-off at CON- times TBD | dropped off <ul style="list-style-type: none"> • Short time frame for drop off | |
| Amanda Shover- Secretary | <ul style="list-style-type: none"> • Reached out to Dr. Diaz regarding the upcoming CC meeting- still waiting on response • Paid for and emailed Sarah Thornton \$10 Starbucks gift card- she has still not opened the email • Contact with Sadie about thank you gift card for next speaker for June meeting | | |
| Advisors: Joyce DeGennaro Kate Dorminy Brian Peach | NA | | |