University of Central Florida – Orlando

Student Nurses Association Agenda

June 12, 2018

College of Nursing

Room: 496

Open: 17:00 pm

Close: 18:10 pm

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| Attendees | Kimberly Lucas (President), Emily Derayunan (Vice President), Allison Buschbom (Secretary), Bryce Harrison(Legislative Director), Amy Coisnard (Community Health Director), Rachel Evans (Breakthrough-To-Nursing Director), Shannon Strauss(Historian), Samantha Sherman (Media Director), Casey Blackwell (Fundraising Director), Abby Gulden (Accelerated Liaison) Chris Deatrick (Co-Advisor), Abbygail Lapinski (Treasurer) |
| Absent | Erin McIntosh (Clubhouse Director), Joyce DeGennaro (Co-Advisor) |
| Motion Passed | Minutes for the May board meeting are approved. |

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| Item | Discussion | Outcome |
| **President:** Kimberly Lucas | * First meeting went well!
* Board reports – email to me
* Meeting June 27th & Elections!
	+ Social media support!
* Meet and Greet Friday!
	+ 1300-1500
	+ Who is attending
	+ Tabling
	+ Erin – raffle
* Diamond Chapter – waiting for forms to be updated

Take all the pictures you can for everything we do for SNA!!!* Cohort schedules – Advisors
* Back to School BBQ – budget and planning
	+ Everything should be finalized by next board meeting
* Chick-Fil-A car wash

Date and location | -Wear scrubs to meet and greet. -We will be doing a PowerPoint presentation as well as helping with tours. -take as many pictures as possible to earn Diamond chapter and Stellar chapter at Nationals. -Chick-Fil-a car wash should be near the hospital area in July.  |
| **Vice President:**Emily Derayunan | * Speaker for general meeting: Bobby Laroco (former UCF alumnus and current DNP student)
* FB poll about topics to cover in guest speaker presentation.
* Possible guest speaker at a fall general meeting:
	+ Niko Kostakis – UCF Peace Corps Campus Recruiter. Would speak about nursing opportunities as part of the health sector of the Peace Corps
* Emailed Kathleen Sakowicz from Alumni Association but she has not responded about guest speakers.

Worked on the amendment for the Point System with Bryce. * Erin will not be at the Meet and Greet Friday – need 2 officers to table.
	+ Presentation?

Clubhouse organization – would like to get some officers get together and go through the supplies in the clubhouse and organize it. This would be helpful for us to be aware of what supplies we have for future events. | -Have Bobby Laroco speak about the transition into the DNP program at next SNA meeting. -officers need to get together before the next general meeting to clean clubhouse  |
| **Secretary:**Allison Buschbom  | Hi everyone! Do we want the dates for board meetings/general meetings on the website? I have minutes from years past on my computer in a file and also on a flash drive for reference/storage.Food at general meetings- first 10 minutes of meeting Speaker: have a max of 20 minutes Most past minutes for general meetings started within 10 minutes  | General meetings will be an hour an a half  |
| **Treasurer:**Abbygail Lapinski | **Current Bank Balance: $7113.49**Upcoming Expenses:* General Meeting Expenses
	+ Food, speaker(s) gift
* Share a Meal
* Summer Orders for traditional BSN Class of 2020
* Back to school BBQ
* FNSA Conference

BOA UCF SNA account update* Kimberley, Sarah, and I met yesterday at Bank of America. We changed the account holder from Sarah to Kim and I. We will be receiving cards for the account next week.

Yearly Officers Budget & Reimbursement Friendly Reminders: * Please make sure to have **2 people** at the cash box at all times
* Before buying supplies for meeting and events, please make sure to check the clubhouse. We have a wide variety of supplies that can be used.

Membership Count ~124 (NSNA May 31st, 2018)  | -Expenditures from last month will be available at each board meeting.  |
| **Breakthrough to Nursing:** Rachel Evans | * I reached to local schools and am waiting to hear back
* I’m planning on contacting the local YMCA or other summer camps in the area to see if we can assist at all—Let me know if you have any recommendations! :)
* Speak about my committee at the next general meeting and have the committee sheet available—side note: is there a limit on how many committee members we can have?

I am going to assist Emily with the junior/senior buddy program | Limit for committees is usually 3.  |
| **Community Health:** Amy Coisnard | * Share-A-Meal
	+ June 15th, 2018
		- 1600 – 1830
	+ We had 10 people sign up!
	+ Serving 50-55 people
	+ Menu: Spaghetti, Meatballs, Red Sauce, Texas Toast, Salad
		- Spaghetti (3lbs)- $2.92 **X3**
		- Traditional Pasta Sauce (66oz)- $3.50
		- Traditional Pasta Sauce (45oz)- $2.65
		- Texas Toast (8 count)- $2.00 **X7**
		- Meatballs (3lbs)- $8.24
		- Grated Parmesan Cheese (16oz)- $5.78
		- Iodized Salt (26oz)- $0.54
		- Premium Iceberg Salad (24oz)- $3.44 **X2**
	+ Looking into dates for August Share-A-Meal…
		- Any suggestions?
* Feeding Ministry- Blood Pressure Screening
	+ Need 2-3 Volunteers
	+ 2nd Saturday of Every Month
		- From 0845 – 1030
		- Next: Saturday, July 14th, 2018
		- August 11th, 2018
* UCF Aphasia House

Aphasia Community Group Volunteers* Possible Officers Share-A-Meal Dates
	+ July?
	+ Lunch? (1000–1200)
	+ Dinner? (1600–1830)
* Doodle sign-up opinions? Is there a better way I don’t know about?
 |  -PDF for reimbursement forms will be uploaded to the Facebook officer page. -need a faculty member at blood pressure screenings and any screening in the future. Officer share-a-meal on August 15th after the junior orientation at the Ronald McDonald house by Arnold Palmer. |
| **Legislative Director:** Bryce Harrison  | * Voter Registration Drive
	+ Need schedule for fall semester for seniors and juniors if available.
	+ Primaries: August 28, 2018; General: November 6, 2018
* **Daytona Beach Oct. 25th - 27th at the Hilton Daytona Beachfront Resort**
	+ Research resolutions that we can take to state, if you have questions about whether or not a topic has already been implemented, please let me know.
	+ If you are interested in a state position, contact me about information regarding the positions and the requirements to move forward.
		- Also helps with budgeting for campaigning!
	+ Allocation: I would like to start preparing for this in advance, so currently we have the board.
		- Currently we have **12** board members, but since Abby Lapinski is the Region 3 Director for FSNA she will not count towards our minimum of **20** members we have to bring for the **$20** registration for two days.
			* Current Count: **11**
		- With the election of the elects in the Fall (President, Treasurer, and Legislative Director), the total comes to **14** members we’re bringing now.
		- With the previous state conference in mind, we need a total of **9** delegates for the House of Representatives to vote on resolutions, and new board members (These numbers are again based on last year’s previous membership count).
* ELECTIONS!
	+ We have our candidates!
		- Accelerated Liaison
			* Victoria White
			* Blake Harris
		- Clubhouse Director
			* Arthur Cheng
			* Megan Argento
* Leli’s Video
	+ I have Dr. Covelli’s footage!
	+ Suggestions for other faculty members?
		- Students?
* SGA Funding Presentation:
	+ Thursday, July 2, 2018 @ 1:00 p.m. – 3:00 p.m.
	+ Located in the HUB-

I will get more info from SGA* If anyone would like to volunteer tabling with me during the voter registration drive that is welcomed.
* If anyone would also like to help with Leli’s video please let me know.

Amendments are being worked on. | People have been showing interest in resolutions, but nothing is confirmed yet. Elections will run the same way they always have for the next general meeting.  |
| **Historian:** Shannon Strauss | * Back to School BBQ: Wednesday, August 22nd
	+ (usually the back to school BBQ is held on the first Wednesday of the fall semester)
	+ $5 fee to attend
	+ I will make a Survey Monkey to get an estimate on how many people plan on going
	+ Work on making flyers and hang them up 2 weeks prior to the event
	+ Talk with Judy Rechsteiner about sending an email to all the cohorts once we get closer to the event
	+ Burgers, veggie burgers, buns, napkins, drinks, plates, snacks (any other ideas??)
* Accelerated Pinning Ceremony: Friday, August 3rd
	+ Already have 2 volunteers, need 2 more
	+ Will be in contact with Lisa Goldblatt once we are closer to the event
* Relay for Life
* Monthly meetings starting in October
* Junior Meet & Greet
* Junior Orientation

Junior White Coat Ceremony* When are the alumni board meetings?

If anyone has any suggestions for the Back to School BBQ please let me know! | Back to school BBQ will be August 27th and will take the place of our general meeting.   |
| **Media Director:** Samantha Sherman  | * Second board meeting
	+ I now have access to my email and our website. Feel free to email me from my SNA email as well so I can upload them.
* Website updates
	+ Working on putting the bylaws up. The link is tricky and Alex is going to help me with it.
	+ New photos: I have Emily’s headshot. Anyone else who doesn’t have one, I can take it for you.
	+ Please send me a fun fact for me to put under your photo.
	+ I updated Emily’s email. Does anyone else need me to change, update or add anything?
	+ Send me any pictures you take of SNA activities so I can post them.
* Newsletter
	+ Re-schedule with Mrs. D
	+ I will message you all with any updates
* Back to school BBQ
	+ Budget $150
	+ Messaging with Shannon and Kim to make a plan
	+ Any suggestions? You can always message me.
* Should I upload the minutes to the website or is posting them on Facebook enough?
	+ Please send me your newsletter submissions. I would like everyone to do an into piece for our first one. You can now email it to ucfsnaorlwebmaster@gmail.com. I will get the deadline to you ASAP.
 | Double check spelling on website for pictures. Officers should do an Introduction/advice for the first newsletterAdd minutes onto website.  |
| **Accel Liason:**Abby Gulden  | * NCLEX review courses for Accel class scheduled
* KAPLAN- June 7
* HURST – June 27
* Elections

Future accel liaison may not be able to schedule both HURST and KAPLAN review sessions. KAPLAN will require a contract next year prohibiting conflict of interest |  Abby’s husband is in charge of an opioid addiction services center and is willing to come to SNA and speak about addiction nursing. |
| **Clubhouse director:** Erin McIntosh | * New supply order is coming today - Tuesday
* We have a stethoscope, a pack of patho flashcards, and a mini med surg book for a raffle. We could do at the Meet and Greet if we want, or we can hold off for States.
	+ If for Meet and Greet, I will put together Wednesday and leave in the office

If we are planning on tabling at the Meet and Greet - I will not be able to attend - whoever is attending and can table please let me know I can meet you at the CON on Wednesday in the afternoon or call youBryce do we have any preslated candidates for Clubhouse Director? I have posted on the Accel FB page, but no bites yet. | We will do the raffle for the stethoscope at the meet and greet. An email will be sent out to the new cohort about the meet and greet and our raffle.  |
| **Fundraising:** Casey Blackwell  | * Planning a bake sale for Wednesday June 27, 2018. This is the day of our next general board meeting. I will probably need about 2 other people to help me set up and sell the items.
	+ What are the accelerated students class times?
	+ If everyone is in agreeance, I will send out the flyer to Mrs. Judy.
	+ Also, if everyone could help advertise it and post it on the FB page.
	+ Any ideas for unique items to sell? Or do a regular bake sale for this first one?
	+ If we have left over bake goods from during the day, should we sell them at the meeting?
* I am planning on going to Chipotle within the next few weeks to find out information about setting up a partial proceeds for the fall. (We get 50% of all sales from Chipotle!)

Should we try to do a carwash during the summer?* Committee members
	+ I already have had 3 people reach out to me about wanting to become committee members.

If a person wants to join the committee, do they have to be a member of SNA? | -Email will be sent out by Mrs. Judy about the bake sale. -Donations are needed for bake sale by officers. -forms will be printed at the next meeting for committees.  |
| **Advisor:**  |  | .  |