

# *Student Nurses Association:*

## *UCF Orlando Chapter Officer Report*

- ★ PLEASE HAVE YOUR SECTIONS COMPLETED BY: **TUESDAY NIGHT, AUGUST 19TH**
- ★ DATE OF BOARD MEETING: **WEDNESDAY, AUGUST 20TH AT 6PM**
- ★ ABSENCES: CHIAZOKA

### PRESIDENT

<b>Name</b>	Allyson Crighton
<b>Position</b>	President
<b>Current Activities/Updates</b>  (related to position)	<p><b>Ice Breaker:</b> <i>What was the highlight of your summer?</i> </p> <p>Let's kick things off with a quick round of sharing! Looking forward to hearing what made your summer memorable.</p> <hr/> <p><b>To-Do Items &amp; Updates:</b></p> <ul style="list-style-type: none"> <li>● <b>Fall Meeting Dates Below:</b> <ul style="list-style-type: none"> <li>○ Reminder that everyone is expected to attend all board meetings and GBM's in person unless there is an academic/clinical conflict.</li> <li>○ The November GBM has been changed to Tuesday, November 25th (due to the CON being closed for thanksgiving break on that Wednesday)</li> <li>○ <a href="https://docs.google.com/document/d/1bgK0BTVc2Vkt_FFzNIAHwD_d47i7-TJyoLZ01sBoRUO/edit?usp=sharing">https://docs.google.com/document/d/1bgK0BTVc2Vkt_FFzNIAHwD_d47i7-TJyoLZ01sBoRUO/edit?usp=sharing</a></li> </ul> </li> <li>● <b>Board Meeting Information:</b> <a href="https://docs.google.com/document/d/14CmmbtCdkLIVLvby8kmP0et-6_OI9qyqHEdBEGbtFSs/edit?tab=t.0">https://docs.google.com/document/d/14CmmbtCdkLIVLvby8kmP0et-6_OI9qyqHEdBEGbtFSs/edit?tab=t.0</a></li> <li>● <b>Future Important Dates:</b> <ul style="list-style-type: none"> <li>➢ <b>FNSA Pre-Convention:</b> September 20, 2025 via Zoom</li> <li>➢ <b>FNSA Convention:</b> October 29, 2025 and October 30, 2025 (wednesday/thursday)</li> <li>➢ <b>NSNA:</b> Houston, TX (dates TBD – most likely in mid-April?)</li> </ul> </li> </ul>

- **Monthly Check-Ins with your assigned advisor:**
  - **Dr. Peach:** President, Treasurer, Legislative Director, BTN Director, Media Director, and Secretary
  - **Mrs. Dorminy:** Vice President, Community Health, Clubhouse Director, Accel Liaison, Historian, and Fundraising Director
- **Clubhouse Organization & Inventory:**  
Collaborate with Brooke S. this Friday to tidy up the clubhouse, take inventory, and reorder merch as needed.
- **BBQ Support:**  
Assist Willow with final preparations for the upcoming BBQ. *Action items:* Confirm location (outdoors, main lobby, or booked room?) and check if anyone can bring a speaker with a microphone (unless we'll be in a room). Text an update.
- **Diamond Chapter Application:**  
Continue adding photos to the application to showcase our chapter's impact and events.
- **Classroom Outreach for Event Promotion:**  
Reach out to professors to coordinate short class visits. Aim for at least one visit per cohort to share info about upcoming events—especially with the Fall cohort, as elections are approaching! Let's get them excited and involved early on!
- **Volunteer Request (5 needed) – White Coat Ceremony (Friday, Sept. 5, setup at 1:30pm):**  
We'll need help selling merch at the White Coat Ceremony. I will not be able to attend, and a lot of us will be at clinical 😞.  
*Please add your name below if you're available to volunteer:*  
**Names:** Briana Dattile
- BADGES?!!!

**Suggested Agenda Items**

- ★ **Diamond Chapter Update:**  
Please send me any pictures you have related to SNA. Below is a guideline of what I need based on your role:  
<https://docs.google.com/document/d/10DrFNmriq8uJdUuaLgfg4iT8sv6mYnf2Xafe-HhzRw/edit?usp=sharing>
- ★ **Meeting Space Logistics:**  
Finalize room bookings for upcoming meetings to ensure consistency and availability.
- ★ **Member Engagement Brainstorm:**  
Share and explore new ideas for boosting member involvement through social gatherings, volunteer opportunities, and community events.

### President Goals

\*Most goals should be FSNA & NSNA focused\*

- GOAL #1: Collaborate with other clubs – Host/collaborate with another club (APNS, IMO, or BAM) at least once for an event during the Fall & Spring semesters.
- GOAL #2: Have a board member bonding activity/event at least once a semester.
- GOAL #3: Apply for and win the Diamond Chapter Award at FNSA state convention.
- GOAL #4: Increase member engagement by having at least 10 members consistently attend SNA events throughout the 2025-2026 school year.
- GOAL #5: Increase member count to at least 120 total and have three or more delegates at national convention.
- GOAL #6: Collaborate with advisors to ensure all board members understand and follow Robert's Rules before the FNSA convention.
- GOAL #7: Have one general body or board member pre-slate and run for NSNA national board in 2026.
- GOAL #8: Have at least one resolution pass at FNSA state convention and at least one resolution pass at NSNA national convention.
- GOAL #9: Have everyone who attends the national convention submit an application for NSNA Leadership U Honors society.
- GOAL #10: Apply for and win at least ONE award for the NSNA convention.
- GOAL #11: Invite Cocoa and Daytona SNA chapters to at least one GBM or event.

**Follow-up: Any questions?**

**Comments: So excited for our senior year as SNA board members!**

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VICE PRESIDENT



<b>Name</b>	Bri Dattile
<b>Position</b>	Vice President
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"> <li>★ September: currently communicating with potential speaker regarding using AI in nursing</li> <li>★ October: looking into a cruise ship speaker               <ul style="list-style-type: none"> <li>○ Ally's mom (flight nurse)</li> </ul> </li> <li>★ November: TBD</li> <li>★ BBQ flyer               <ul style="list-style-type: none"> <li>○ Need flyers posted around UCF CON</li> </ul> </li> </ul>

<b>Suggested Agenda Items</b>	★ Keep in mind to please send point sheets following events :)
<b>Vice President Goals</b>	<input type="checkbox"/> GOAL #1: Get familiar with point system & clean it up <input type="checkbox"/> GOAL #2: Stay below budget every meeting <input type="checkbox"/> GOAL #3: Increase participation at GBM's <input type="checkbox"/> GOAL #4: Ty to find speakers minimum 1 month prior

**Follow-up:**

**Comments:** Lets have a great year woop woop!!

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**LEGISLATIVE DIRECTOR**



<b>Name</b>	Madeline Sink
<b>Position</b>	Legislative Director
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"> <li>★ Still completing my resolution</li> <li>★ Updated Policies and Procedures <ul style="list-style-type: none"> <li>○ Did anyone find anything they would like to change and/or add?</li> </ul> </li> <li>★ Still need to update Bylaws <ul style="list-style-type: none"> <li>○ Cannot seem to find where in SGA the guide to go by</li> </ul> </li> <li>★ Working on getting applications ready for Sept. elections <ul style="list-style-type: none"> <li>○ Announce elections/available positions to Fall 2027 cohort <ul style="list-style-type: none"> <li>■ Mrs. Dorminy-Essentials</li> </ul> </li> </ul> </li> <li>★ Waiting to see if I can get a schedule from Ms. Georgea Surwee <ul style="list-style-type: none"> <li>○ I looked on FSNA's website and could not find any mention of a schedule, but I will keep a look out</li> </ul> </li> <li>★ FSNA Scholarships <ul style="list-style-type: none"> <li>○ I saw that the applications have not yet opened up, but I will continue to monitor this as well.</li> </ul> </li> <li>★ (side note for me) Start thinking about Delegates <ul style="list-style-type: none"> <li>○ How many SNA members do we currently have?</li> </ul> </li> </ul>
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"> <li>★ Clarification on whether Newsletter should be required <ul style="list-style-type: none"> <li>○ Maybe ask Committees if anyone wants to submit Newsletters</li> </ul> </li> <li>★ Look at pins in Bylaws, keep or delete.</li> </ul>
<b>Legislative Committee</b>	<p><b>Members:</b>  <b>Marion Jones, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Tatiana Delaleu, Isabelle Karshner</b></p> <p><b>-I have not seen any updates nor has anyone reached out to me yet about joining the legislative committee.</b></p>

	-Oh, I just remembered that you said someone was interested in the legislative committee, Mrs. Dorminy. I will find that email and send an email to the interested student.
<b>Legislative Director Goals</b>	<input type="checkbox"/> GOAL #1 <input type="checkbox"/> GOAL #2 <input type="checkbox"/> GOAL #3

**Follow-up:  
Comments:**

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**TREASURER**



<b>Name</b>	Aiya Falhi
<b>Position</b>	Treasurer
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"> <li>★ Bank Balance: <b>\$12920.84</b></li> <li>★ Membership Count: 95</li> <li>★ State Convention: Full conference + banquet costs \$50 per attendee <ul style="list-style-type: none"> <li>○ Exhibitor</li> <li>○ Placement in the exhibit hall directly outside of conference sessions.</li> <li>○ Returning/Legacy Exhibitor - \$450</li> <li>○ New Exhibitor - \$475</li> </ul> </li> <li>★ Back To School Barbeque: What are we expecting to spend? <ul style="list-style-type: none"> <li>○ Expectation is around \$512</li> </ul> </li> <li>★ Merchandise Updates:</li> </ul>

- According to our financial documents, we have spent \$4,004.06 on merchandise this summer. From July through August, we have made around \$2856 from merchandise. For us to break even, we must make another \$1148.56 in merch sales. **Our hoodies are our best sellers, and our license plates are our worst.**

**BRING A BINDER WITH ME TO THE NEXT MEETING**

**(MAKE COMMITTEE sign-ups: full name, cohort, email, and phone number)**

**Financial Documents:**

**All financial documents up until August are finally done! If everyone has a chance to look at their email to sign it.**

**Friendly Reminders**

**2 officers at the cash box at all times except for the treasurer**

**All officers can accept membership forms**

**Must provide a receipt to the treasurer whenever spending SNA funds or for reimbursement**

**Reimbursements < \$50 need president approval**

**Reimbursements > \$50 need board approval**

**Everyone can encourage membership recruitment**

**Bank card must be signed in and out in order to use it**

**Every purchase made with the SNA card requires a receipt to be sent to the treasurer within 48 hours of purchase**

**Suggested Agenda Items**

- ★ Canva Pro Membership Renewal! We will vote on next meeting.
- ★ FSNA DEADLINES:
  - ★ • **September 26, 2025** – Dean/Faculty of the Year Award and Clinical Advocate Award submissions due.
  - ★ • **October 10, 2025** – Resolutions due.
  - ★ • **October 29, 2025** – Consistency, Bylaws, and Scholarship submissions due.
  - ★ • **October 29–31, 2025** – FNSA State Convention at the Hilton Embassy Suites, Kissimmee
- ★ Financial Training has opened for 2025-2026! Have it done before the next board meeting.
- ★ Make a new W-9. Will be done by Fridat

**Treasurer Goals**

- GOAL #1 Clean Up Membership List
- GOAL #2: Finish all NSNA enrollments
- GOAL #3 Prep for FSNA convention and NSNA U Treasurer Training?

**Follow-up:**

**Comments: Final year! Lets make it a great one <3**

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<b>Name</b>	Cieara Ambrose
<b>Position</b>	Secretary
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"><li>★ the next Curriculum meeting is September 16th. If you or anyone you know has any thing you'd like me to bring up at the meeting, let me know. Other than that, no further updates.</li><li>★ <b>Vote on June's meeting minutes:</b><ul style="list-style-type: none"><li>○ <a href="https://docs.google.com/document/d/1B_rK0IInXwqIXZZixzDEoPIEKj5xH9Zw/edit?usp=sharing&amp;oid=110954716184896649252&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1B_rK0IInXwqIXZZixzDEoPIEKj5xH9Zw/edit?usp=sharing&amp;oid=110954716184896649252&amp;rtpof=true&amp;sd=true</a></li></ul></li></ul>

<b>Suggested Agenda Items</b>	★ working on a compiled list for each committee
<b>Secretary Goals</b>	<input type="checkbox"/> GOAL #1 <input type="checkbox"/> GOAL #2 <input type="checkbox"/> GOAL #3

**Follow-up:**  
**Comments:**

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**COMMUNITY HEALTH DIRECTOR**



<b>Name</b>	Marion Jones
<b>Position</b>	Community Health Director
<b>Current Activities/Updates</b>  (related to position)	<ul style="list-style-type: none"> <li>★ Nemours and Special Olympics a success! A few members did not show up despite signing up, discuss best action forward</li> <li>★ Upcoming Mustard Seed event September 15 (1-4)</li> <li>★ Disney Volunteer on October 26th</li> </ul>
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"> <li>★ Back to School BBQ: Introduction slides from board members: hobbies, desired field, etc (maybe insta post too?)</li> <li>★ Bylaws: update on what is and isn't outdated</li> </ul>

	<ul style="list-style-type: none"> <li>★ Merch: Some 2x and xs</li> <li>★ Social Events: my apartment has a nice pool and game room if we want to do a club event there to build engagement!</li> </ul>
<b>Community Health Committee</b>	<b>Members:</b> Isabella Carvajal, Zulieka Narvasa, Samantha Quinto, Kayla Ross, Allyson Crighton, Ciaera Ambroise, Valeria Cerice, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Arielle Concepcion, Manuela Martins Buchdid, Emily Chae, Isabelle Karshner, Karen St Pierre, Gabriela Casolato Coquieri
<b>Community Health Goals</b>	<input type="checkbox"/> GOAL #1: 1 event per month <input type="checkbox"/> GOAL #2: 6 people attend Mustard Seed event <input type="checkbox"/> GOAL #3

**Follow-up:**  
**Comments:**

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<b>Name</b>	Chiazoka
<b>Position</b>	Fundraising Director

<p><b>Current Activities/Updates</b></p> <p><b>(related to position)</b></p>	<p>★ <b>Plan and promote Nursing Student Starter Kit Sale</b> – Putting together a back-to-school sale featuring essential supplies for nursing students. The sale runs through <b>August 29th</b>. Finalize kit contents, pricing, and promo materials to maximize outreach and impact.</p> <p>★ <b>Coordinate Chipotle Partial Proceeds Night</b> – Organizing a <b>fundraiser on September 18th</b></p>
<p><b>Suggested Agenda Items</b></p>	<p>★ Help with Back to School BBQ</p>
<p><b>Fundraising Committee</b></p>	<p><b>Members:</b></p>
<p><b>Fundraising Goals</b></p>	<p><input type="checkbox"/> GOAL #1: Plan and execute at least one event every month</p> <p><input type="checkbox"/> GOAL #2 : Maximize Fundraising Opportunities</p> <p><input type="checkbox"/> GOAL #3: Successfully Launch and Promote Nursing Student Starter Kits</p>

**Follow-up:**  
**Comments:**

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**MEDIA DIRECTOR**



<p><b>Name</b></p>	<p>Pilar De Jesus</p>
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<b>Position</b>	Media Director
<b>Current Activities/Updates</b>  (related to position)	★ The website has been updated with pictures!
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"> <li>★ Send Ms. Judy “Summer Recap” Newsletter to release!</li> <li>★ <b>Newsletter:</b> We’ll publish <b>3 newsletters this fall</b> – a <b>Summer Recap in August</b>, then more topics in <b>October</b> and <b>November</b>.</li> <li>★ <b>Social Media:</b> A minimum of <b>2 posts per week</b> to promote events, share highlights, and keep members engaged throughout the semester.</li> <li>★ <b>Website:</b> Updates will be made <b>monthly</b> to keep event dates, resources, and announcements current.</li> </ul>
<b>Social Media Committee</b>	<b>Members:</b>
<b>Media Goals</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> GOAL #1 Minimum of 2 posts per week</li> <li><input type="checkbox"/> GOAL #2 Update website monthly</li> <li><input type="checkbox"/> GOAL #3 Send out Summer recap Newsletter to Ms. Judy</li> </ul>

**Follow-up:**  
**Comments:**

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**HISTORIAN**



<b>Name</b>	Willow Bynum
<b>Position</b>	Historian
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"> <li>★ This is the week to finalize BBQ plans – August 27th             <ul style="list-style-type: none"> <li>○ BBQ catering will be ordered!</li> </ul> </li> <li>★ I'll share a document with everyone's roles, itinerary (can be adjusted), and final items to get             <ul style="list-style-type: none"> <li>○ Confirmed Board attendance:                 <ul style="list-style-type: none"> <li>■ Ally</li> <li>■ Bri Dattile – possible catering pick up</li> <li>■ Alexandra – catering pickup</li> <li>■ Marion</li> <li>■ Ciaera</li> <li>■ Brooke Bynum</li> <li>■ Aiya Falhi</li> <li>■ Brooke Sanders — catering pickup</li> </ul> </li> </ul> </li> </ul>
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"> <li>★ Confirm location for BBQ (to finalize the flyer to have it sent out) – Lobby (tentative)</li> <li>★ Free for all attendees</li> <li>★ Any other ideas for games? Yes → Do we want to sell merch? Yes → Start time of 6pm?</li> </ul>
<b>Historian Goals</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> GOAL #1: Successfully execute the BBQ!</li> <li><input type="checkbox"/> GOAL #2</li> <li><input type="checkbox"/> GOAL #3</li> </ul>

**Follow-up:**  
**Comments:**

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**BREAKTHROUGH TO NURSING DIRECTOR**



<b>Name</b>	Brooke Bynum
<b>Position</b>	Breakthrough to Nursing Director
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"> <li>★ Mentor/Mentee matching is completed and has been emailed out               <ul style="list-style-type: none"> <li>○ 15 Mentors and 30 Mentees</li> <li>○ I plan on doing check-ins with mentees (likely mid-semester) to see if their needs are being met</li> <li>○ For future interactions, possibly an ice-cream social casual event                   <ul style="list-style-type: none"> <li>■ Encourage them to maybe talk with other mentors here and their nursing experience</li> </ul> </li> </ul> </li> <li>★ I'm planning ahead for STEAM night at Lake Nona Highschool               <ul style="list-style-type: none"> <li>○ I'm open to any ideas</li> <li>○ Email Spears for lab supplies – wait until Board meeting date is set</li> <li>○ Wednesday november 5th at 5:30</li> </ul> </li> </ul>
<b>Suggested Agenda Items</b>	★
<b>BTN Committee</b>	<b>Members:</b>
<b>BTN Goals</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> GOAL #1: Acquire dates for BTN events</li> <li><input type="checkbox"/> GOAL #2: Have successful Mentor-Mentees</li> <li><input type="checkbox"/> GOAL #3</li> </ul>

**Follow-up:**

**Comments:**

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 **ACCELERATED LIAISON** 

<b>Name</b>	Alexandra Duran
<b>Position</b>	Accelerated Liaison
<b>Current Activities/Updates (related to position)</b>	<ul style="list-style-type: none"><li>★ Obtaining feedback from previous accel cohort (working with Gloria M).</li><li>★ Working with Brooke S. to create Accel cohort merchandise, possibly as a pre-order to estimate order size.</li><li>★ Getting ideas from the cohort on the types of events they would like us to organize.</li></ul>
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"><li>★ Creating a calendar of events for the upcoming months to help members plan to attend.</li><li>★ Yoga class – an Accel cohort student who is an instructor is willing to participate. Details on location, time, and logistics still need to be worked out.</li></ul>
<b>Accelerated Liaison Goals</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> GOAL #1 Getting engagement from the accel cohort to join SNA.</li><li><input type="checkbox"/> GOAL #2 Having the Accel cohort participate in the BBQ!</li><li><input type="checkbox"/> GOAL #3</li></ul>

**Follow-up:  
Comments:**

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**CLUBHOUSE DIRECTOR**



<b>Name</b>	Brooke Sanders
<b>Position</b>	Clubhouse Director
<b>Current Activities/Updates</b> (related to position)	<ul style="list-style-type: none"> <li>★ Working on getting us a table for the open house to teach the donors what SNA is about</li> <li>★ Working with Alex to design new merch for the accels</li> </ul>
<b>Suggested Agenda Items</b>	<ul style="list-style-type: none"> <li>★ Counting merch</li> <li>★ Organizing SNA closet</li> <li>★ Sell merch at BBQ?</li> </ul>
<b>Clubhouse Committee</b>	<b>Members:</b>
<b>Clubhouse Director Goals</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> GOAL #1: Organize at least 3 more events, this semester, to optimize our sales (look at online selling)</li> <li><input type="checkbox"/> GOAL #2: Set up our clubhouse to be organized &amp; easily accessible for the board</li> <li><input type="checkbox"/> GOAL #3: Create new merch to sell at events</li> </ul>

**Follow-up:**  
**Comments:**

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