Ų	STUDENT NURSES' ASSOCIATION AT UNIVERSITY OF CENTRAL FLORIDA ORLANDO	Student Nurses' Association at UCF Orlando – November General Board Meeting Minutes 11/13/2024 Time Called to Order: 1702 PM Time Adjourned: 1824 PM Location: Room 333 Presiding President: Victoria Trautwein Recorded by: Brandon Vaughan			
Attendees Present:	Victoria Trautwein, Allyson Crighton, Isabella Parron, Jayla Cal Gloria Munoz, Brianna Annunziata, Chelsea Costa, Linah Moniz				
Attendees Absent:					
Presenter:	Agenda Item/Discussion:		Action:	Follow-up:	
President: Victoria Trautwein Elect: Allyson Crighton	Upcoming Meetings: November: <u>GBM:</u> Wednesday, November 20th, 5-7pm December: <u>SNA Board Christmas Party:</u> Thursday, December 5th, 6 • Bring one wrapped gift, ~\$20 limit	ópm		• No follow up needed	
	Spring 2025 Tentative Meeting Dates:January:BM: Wednesday, January 8thGBM: Wednesday, January 29thFebruary:BM: Wednesday, February 5thGBM: Wednesday, February 26thMarch:BM: Wednesday, March 5thGBM: Wednesday, March 26th• Possible joint Zoom meeting with Villanova? Iz:April:BM: Wednesday, April 2ndNSNA CONVENTION: Wednesday, April 16th		 Izzy will continue to coordinate with Villanova SNA. 		

	 Convention recap: List of the awards we won: Diamond Chapter Dean/Director of the Year for Dean Mary Lou Sole Faculty Excellence of the Year for Mrs. Sarah Rose Thornton Star RN of the Year for Dr. David Frederick 2 scholarships (Dr. Claydell Horne Leadership Scholarship and Heather Scaglione Leadership Scholarship) 	
	 Narcan Training with APNS and Mrs. Breit: Thursday, November 14th, 5pm Attendees: Victoria, Jayla, Jenna (maybe), Laura (maybe) 	 Victoria and Jayla will attend Narcan training on Thursday, November 14th.
	 Upcoming Things I Will Be Working On: Working with Jayla and Jenna for NSNA Convention prep. Let's focus on minimizing spending these next few months to save up for convention costs. Looking at applying for NSNA awards and people who want to run for NSNA board. Setting up our elects for success. 	
	 Idea for back-to-school event in January for new spring cohort: 4-5pm: board members can grab a table in the College of Nursing lobby with dessert (~\$20 worth) New spring cohort's pathophysiology class ends at 4:20pm in room 602 Introduce new students to SNA and possibly have them meet their SNA mentor; have committee signups, information about board positions, merchandise, and QR codes/flyers describing how to become a member at the next GBM 	
Vice President: Isabella Parron	Guest Speaker Plans: ○ November 20th: Flight/Travel Nurse - Rozalina Bobkova ■ Icebreaker: Board baby pic Kahoot: start looking/sending it over by November 17th! ● Email your submission to VP email or text me ■ Jayla Point Sheet for November GBM:	• EVERYONE: send your baby picture to Izzy by November 17th.
	 November Meeting Slides: Slides are due NO LATER THAN Sun. November 17th by 11:59 PM. Theme: Friendsgiving! 	• EVERYONE: Complete

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• Attire: Cute fall clothes	November general
Food: Potluck	body meeting slides
	by November 17th
	at 11:59 PM.
• <u>Sign up link</u>	Board members
Please sign up by November 17th.	interested in
• <u>Doodle</u>	bringing food to the
	November general
	body meeting
	potluck will sign up
	in the Google Doc
	by November 17th.
GBM Roles:	
Greeter - Jenna	
Sign-in sheet - Jayla w/ Chelsea (Committee Sign-up sheets will be here as well)	
Merch – Laura & Victor	
Food set up/maintenance & Guest Speaker note card - Brandon	
Presenters - Victoria and Izzy	
Helping hands for anyone who needs it:	
Marketing - Brianna for Social Media, Gloria for accels, Izzy for spring seniors	
and SNA chat, Victoria for fall seniors, Aly for fall juniors, Advisors for incoming	
students and pre-nursing students	
Ideas:	
• Awarding an extra 1-2 points for those who bring in a a potluck item	
• On the flyer I made, there's the extra big QR code and link. Both are to	
sign up to bring food.	
• We could possibly give away clubhouse items too instead of points.	
• Sulah: Community Health idea – HT bags	
• HT = Human Trafficking \rightarrow packing bags of "essentials" for those freshly	
out of the trafficking system	
 Please send me Walk4Pics and resend the Heart Walk participant list. 	• Sulah will send
	Izzy the Walk4Pics
	and Heart Walk
	participant lists.
September GBM Point Sheet: Top 5 Point Earners for NSNA purposes -	
• <u>Fall 2025</u>	
1. Samantha Quinto - 25pts	
2. Dorelis Forty and Katalina Cunnigham - 5pts	

	3. Ai Man (Tina) Duong, Sofia Guerrero, Bianca Rodriguez-Hernandez, and Eilidh Shaltout - 4pts		
	• Spring 2025		
	1. Trenton Gober - 14pts		
	2. Whitney Nguyen - 8pts		
	3. Rachelle Nguyen, Rocco Senia, & Cecilia Suarez - 7pts		
	4. Emmanuella Coupet & Skylar Crawford - 6pts		
	5. Gretchen Pickle - 3pts		
	• <u>Accel 2025</u>		
	1. Logan Lorenz - 1pt		
	• <u>Fall 2026</u>		
	1. Marion Jones, Brooke & Willow Bynum - 7pts		
	2. Melanie Zambrano -5pts		
	3. Eyza Yuson, Natalie Hadaegh, Gabriela Perez, & Serena Mangual - 4pts		
	4. Benjamin Edwards - 3pts		
	5. There are 4-5 two pointers		
	Point Tracker Suggestion: Sulah and Linah – discussed at the board meeting with Izzy	• Izzy will create	• Izzy will evaluate the
	and decided that it would it be easier for them to keep track if Izzy made them a QR code	point trackers for	effectiveness of the
	check in sign-in sheet that they all share for point purposes instead of writing it down.	Sulah and Linah to	point trackers in the
	• Maybe instead of using it for GBM check in, we use it for Community	use at their events.	new year.
	Health/Breakthrough to Nursing check in so Linah and Sulah don't have to spend		
	time writing it down (just make sure they fill out a Google form).		
	• We could also use the point tracker for GBM check-in, but Jayla has been fine		
	with signing people in so we can possibly just use it for bigger events like the back		
	to school barbecue.		
	Follow-up: New check-in system (efficiency?) see how these go		
Treasurer:	Bank balance: <mark>\$8,111.02</mark>		• No follow up needed
Jayla Call			
Elect: Aiya	Member count: 96		
Falhi			
	October Financial Documents : out for signatures! Please sign by 11/17.	• EVERYONE: Sign	
		October financial	
	Convention Sales Report: \$534 total	documents and	
	• Neutral Crewneck $(x9) = 360	return to Jayla by	
	• Nursing Era T-Shirt (x2) = \$50	11/17.	
	• BYO Badge Reel (x2) =\$14		
	• ABC Crewneck $(x1) = 35		
	• Notepads $(x3) = 15		
	• Blue tank $(x1) = 15		
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	• Old shirts (x3) = \$45		
	 National Convention expense planning: Nationals Cost Breakdown - Jenna, Victoria, and I are searching for airlines and hotels for nationals. We will be going to SGA at the beginning of the spring semester to request a bill. Aiya's father works at Hilton; we can look at hotel costs through Aiya's portal to see if there are discounted prices. Current length of stay: 4-5 nights, currently planning on leaving Tuesday or Wednesday House of Delegates starts at 1pm on Wednesday, and delegates have to be there earlier to register. They will likely have to leave Tuesday if all board members do not leave on Tuesday. My New Year's (November) resolution for 2025: minimize spending. It'll be important for us to save as much as we can for Seattle. Get ready to fundraise. Square store: is updated. Send out to friends and cohorts for sales. Reminders: Must provide a receipt to the treasurer whenever spending SNA funds or for reimbursement 	 Jenna, Victoria, and Jayla will meet with SGA to request a bill for the National Student Nurses' Association trip in the beginning of the spring semester. EVERYONE: advertise the SNA merchandise and Square store. 	
	 Reimbursements < \$50 need president approval Reimbursements > \$50 need board approval 		
Secretary: Brandon Vaughan	 Curriculum Committee Meeting 10/21: attended Upcoming Curriculum Committee Meeting: Monday, November 18th 1:00pm-2:30pm Points to address Greater transparency about point values for questions on ATI ATI doesn't tell you when we take exams how many points each question is valued as Idea: professors could write point values in exam questions Outline of what types of questions are partial credit and what types are not in each cohort's canvas page Announce point values in exam reviews and syllabi 		• No follow up needed

	 NUR4535 should be split into two days of class instead of one 2 hour and 50 minute long class. Student consensus is that we feel we need 2 shorter class segments to efficiently cover all information. Vote on October board minutes. Vote on October emergency minutes.	 VOTE: Brandon makes a motion to approve October board minutes. Chelsea seconds. Motion passes. VOTE: Brandon makes a motion to approve October emergency minutes. Sulah seconds. 1 abstains. Motion passes. 	
Legislative Director: Jenna Koo Elect: Madeline Sink	 NSNA Convention Planning: Questions that we're figuring out: Should we send out an interest form to the general body to attend or focus efforts on those who want to run for NSNA board? Board discussed not making a big advertisement for general body members, because it will be exceptionally expensive to attend just for the cost of the board. So, we could possibly focus on people who are regular attendants, attended state convention, have more points, etc. Jenna should email these people and ask if they're interested in attending What costs will be covered for additional attendees? For the board? What will SGA cover? What should SNA budget cover? Personal expenses? I have an interested individual message me about attendance to the NSNA convention Does anyone have suggestions about who should run for national board? Idea list: Madeline's ideas: Marion in mind to attend (she's looking to run for community health and is interested in attending national convention) Jenna's ideas: Pilar deJesus 	 Jenna will continue to coordinate with Victoria, Jayla, and the rest of the board to ascertain more details about NSNA attendance. 	• Board members will provide further information on NSNA attendance at January's board meeting.

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	 Ally's ideas: Brook and Willow Bynum (twins who went to convention) We're not necessarily looking for super well rounded individuals but those who could benefit from the opportunity to grow and juggle the workload the most. Finding positions that they would benefit from most/best serve Considering an interview or meeting process to ensure that prospective applicants are intentional about going to convention How many additional individuals would we consider financing in terms of attendance? How many board members will be attending? Which of the new elects (elected in March and February) will be attending? 		
	 Additional fundraising ideas: Since NSNA attendance will be expensive, we could organize additional fundraising events. Partial proceeds events, merch, car wash?, etc 		
	 Legislative Committee: Members: Marion Jones, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Tatiana Delaleu Updates: Marion Jones attended FNSA convention. I messaged them all about volunteer opportunities there didn't really get anywhere, will discuss other opportunities to get involved. 		
Clubhouse Director: Victor Dantas	 Inventory following FSNA convention and pre-order delivery: This list excludes grey sweatshirts; have not gotten a chance to count them yet Will be counted in the next week and sent to Jayla so she can update the Square FSNA Merch: "In my nursing era" T-shirt: 24 4S/5M/8L/5XL/2XXL Neutral Crewneck: 16 1S/3M/7L/3XL/2XXL 	• Victor will count the SNA grey sweatshirts and send the number to Jayla in the next week.	• Jayla will update the Square website with the correct number of SNA grey sweatshirts once she receives the count from Victor.
	 SNA Merch: Pink Crewneck: 12 3S/4M/3L/2XL Blue Crewneck: 10 2S/3M/3L/2XL Black Crewneck: 12 		

	■ 3S/3M/4L/2XL				
	Old merch: Board decided to continue to sell old merch at a cheaper price.				
	 Flyer idea for incoming nursing students: Put a flyer together displaying options for a preorder If the board wants Mrs. Dorminy to push the merchandise or a website for merchandise to students for incoming nursing students, let her know. Mrs. Dorminy will plug the SNA Square that Jayla just worked on. 	•	Mrs. Dorminy will advertise the SNA Square website to incoming nursing		
	 Clubhouse Committee: Members: Oriana Sirit, Drew Macapagal, Ashley Parasram, Madeline Sink, Peyton Kline, Valeria Cerice, Pilar de Jesus, Olivia Garcia, Sophia Helmick Updates: No updates at the moment. 		students at their orientation.		
Accelerated Liaison: Gloria Munoz	Upcoming Curriculum Committee meeting: November 18, 2024	•	No action needed	•	No follow up needed
Media Director: Brianna Annunziata	 Newsletter: Newsletters were completed for Diamond Chapter. Deadlines: November-December: Friday, Dec 6th (but we can be more flexible to work through break since finals are coming up) 	•	Board members completing an article for the November and December SNA newsletters will complete and submit them to	•	No follow up needed
	 January: Sunday, Jan 2nd (again can be flexible because we'll be on break) 	•	Brianna by December 6th. Board members completing an article for the January SNA newsletters will complete and submit them to		

	Website:Continuing to update periodically.	Brianna by January 2nd.	
	 Instagram Follower Count: 867 (11/13) Feedback on poll of new merch: 53 people voted yes, 1 person voted no Posted GBM flyer and board post on 11/13. 		
	 Social Media Committee: Members: Ashley Parasram, Jayla Call, Sophie Carlton, Leah Khalaf, Julia Nemeth, Olivia Milone, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Manuela Martins Buchdid, Tatiana Delaleu Updates: Reached out for convention ideas. Suggestions came back as a Day in the Life at convention (working on editing) 	 Brianna will continue to edit the Day in the Life at convention post. 	
Historian: Chelsea Costa	 Recent Alumni meeting: November 19th Updated the alumni on FNSA convention I am going to email Mrs. Judy to send out an announcement to the College of Nursing. 		
	 Relay for Life in March: Team leader signs up will use \$25 and each additional team member will also sign up with \$25 each. Is this something that would come out of the Historian budget for board members, since it is my event, or out of our own person budgets for anyone who is attending? It comes out of personal budget Could make a poll to see who would want to sign up for it; send it in the GroupMe 	• Chelsea will continue to brainstorm engagement for the Relay for Life.	• Chelsea will create a poll and send it to the SNA general body GroupMe to gauge interest for the Relay for Life when the event gets closer.
Breakthrough to Nursing Director: Linah Monize	 College Fair Collab with APNS: was a great success; UCF nursing was approached by many students and faculty members. Got lots of business cards of other Boys and Girls chapters and other organizations looking to have us table at their events; saved in my contact list for future Breakthrough to Nursing director. Dorminy added that I can also share it with Dr. Luzincourt and Dr. Cooks if I think it will be good for community health class. 		
	Mentor-mentee program for spring cohort:		

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 I would want to have the form completed and sent out to incoming nursing students in early December. 	mentor program incomi nursing	2	 Linah will include a
 For spring seniors, I can make a Google form included in a link in November GBM slides so they can sign up to be mentors. 	 Linah v spring mentor Google include 	will create a senior r sign-up e form to e in the nber general	link to the mentor sign-up form in the November general body meeting slides once the form is complete.
 Mrs. Dorminy will include the mentor/mentee sign-up for incoming nursing students in her post-orientation email. 	advoca mentor prograf email t spring	Porminy will ate for the r-mentee m in an to incoming nursing ts after their	
 Izzy will help Linah match mentors and mentees so everyone is matched by January. 	match mentee	ation. ad Linah will mentors to es before the semester.	• Linah will send the results of mentor-mentee matching out to students in January.
High school connection: Ceci Juarez went to Olympia HS and is interested in reaching out to them regarding breakthrough to nursing; follow up with her.	 Linah v coordin Ceci Ju 	will nate with	-
 Future events: In early December I will begin planning events for the spring semester and reaching out to our contacts. Not sure what my practicum schedule might look like so I will aim for weekend events to avoid any conflicts. 	high sc		
Breakthrough to Nursing Committee:			

Community	 Members: Emmanuella Coupet, Samantha Quinto, Kayla Ross, Victoria Trautwein, Jayla Call, Isabella Parron, Allyson Crighton, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Manuela Martins Buchdid, Tatiana Delaleu, Rocco Senia Updates: I am looking to see if members are interested in going back to their own high schools to promote breakthrough to nursing. Heart Walk 11/9: 		No follow up needed
Health	• Attendee breakdown:		1
Director:	• Board members: 5		
Sulah Monize	• General body members: 4		
	 Upcoming events: <u>Straight Street</u> (January/March) and <u>Clean the World</u> (March) January: I sent a tentative date with OneBlood for another blood drive. I will connect with my contact to confirm. Best days of the week for blood drive are Tuesday, Thursday, or Friday: at least two cohorts will be at the College of Nursing. February: possibly a Valentine's card station where we make Valentine's cards and give them to child patients. Ideau muffu stickers, markers, glue, station in student leunge. 	 Sulah will provide further information regarding Straight Street and Clean the World at future board meetings. Sulah will coordinate with her OneBlood contact to organize a blood drive in January. 	
	 Ideas: puffy stickers, markers, glue, station in student lounge I can ask my nurse manager how to arrange this. 	• Sulah will continue to brainstorm the Valentine's card event idea.	
	Community Health Committee:		
	 Members: Oriana Sirit, Isabella Carvajal, Zulieka R Narvasa, Samantha Quinto, Jayla Call, Kayla Ross, Allyson Crighton, Ciaera Ambroise, Valeria Cerice, Peyton Kline, Pilar De Jesus, Olivia Garcia, Sophia Helmick, Arielle Concepcion, Manuela Martins Buchdid, Rocco Senia 		
	 Updates: Before finals and during winter break, I will send out a message to the committee to see what they want to be a part of in the next semester. Straight Street has been mentioned before and is on the to-do list. 		

Fundraising	Fundraising summary:	No action needed	• No follow up needed
Chair:	<u>Chipotle Partial Proceeds Summary:</u> \$64.90		- The follow up needed
Laura Velez	• Car Wash: \$420		
	• <u>Stanley Raffle:</u> \$85 and donated \$85		
	• Total: \$570.90		
	Upcoming events:		
	Grateful Grams		
	Successful events:		
	• Partial proceeds (when announced in advance), Nurse Starter Kits, Stanley raffle		
	• For spring, I will aim for more partial proceeds.		
	Not so successful events:		
	• Fall kit: things were free, emailed company		
	• Ice Cream Event over summer		
	• Car Wash: because of unpreparedness		
	Fundraising Committee:		
	• Members: Emmanuella Coupet, Whitney Nguyen, Rachelle Nguyen, Isabella		
	Carvajal, Zulieka R Narvasa, Kayla Ross, Kathleen Belanser, Melanie Zambrano,		
	Peyton Kline, Valeria Cerice, Pilar De Jesus, Olivia Garcia, Sophia Helmick,		
	Manuela Martins Buchdid, Tatiana Delaleu		
	• Updates: none this month.		
Advisors:	Celebrating Dean Sole's retirement: this board will be Dean Sole's last SNA board with		
Kate Dorminy	her acting as dean of the College of Nursing.		
	• Ideas:	• The board will	
Brian Peach	• Write a nice letter	continue to	
	• Make her an honorary member	brainstorm ideas to	
	• Last class celebration with her	celebrate Dean Sole's retirement.	
	Transition to College of Nursing Lake Nona campus: more for elects -	Sole 5 retirement.	
	• Possibly have a tour of the new College of Nursing site		
	 Possibly joint tour with College of Medicine? 		
	■ Jenna can ask her sister, who is a student at the College of	• Jenna will ask her	• Jenna will update the
	Medicine, about the various groups there	sister for ideas	board on information
		regarding a joint	her sister has
		tour of the new	regarding groups at
		College of Nursing	the College of
		Lake Nona campus.	

 Possibly coordinate with Association of Pre-Medical Students for an undergraduate connection 	Medicine that SNA could coordinate with.
 SNA has a clubhouse space at the new site. We will be sharing it with Nursing Unidos and the CNC room. 	