



Student Nurses' Association at UCF Orlando – May

Board Meeting Minutes 09/06/2023

Time Called to Order: 1710PM

Time Adjourned: 1852 PM


Location: Room 333

Presiding President: Jamie Lanza

Recorded by: Trinity Eloriaga

Attendees Present:	Jamie Lanza, Alyssa Torres(Will be late), Sam Garcia, Trinity Eloriaga, Sarah Bell, Shannon Carter, Nate Moran, Alondra Bravo, Jessica Sayers, Jesse Bailey, Kiley Nicholson, Kate Dorminy, Brian Peach
Attendees Absent:	Jessica Sayers

Presenter:	Agenda Item/Discussion:	Action:	Follow-up:
President: Jamie Lanza	<ul style="list-style-type: none"> ● Ice Breaker Question: What is something (activity, food, etc.) you are looking forward to this autumn? 🍁 <p>Confirmed Meeting Dates:</p> <ul style="list-style-type: none"> ● Board - Wednesday, September 6th (In-Person) @ 5 PM ● GBM - Wednesday, September 27th (In-Person) @ 5 PM ● Board - Wednesday, October 4th (In-Person) @ 5 PM ● GBM - Wednesday, October 25th (In-Person) @ 5 PM <p>Tentative Meeting Dates:</p> <ul style="list-style-type: none"> ● Pre-Convention Meeting - Wednesday, October 18th (Hybrid) @ 5 ● Board - Wednesday, November 1st (In-Person) @ 5 PM ● GBM - Wednesday, November 29th (In-Person) @ 5 PM ● SNA Board Holiday Party - Wednesday, December 6th @ 6 PM ● <u>December Off</u> <p>Other Event Dates:</p> <ul style="list-style-type: none"> ● September Board Outing [rescheduled from August] - Wednesday, September 13th @ 7-9 PM ● What: Mini-Golf Night ● Where: Congo River Golf ● Address: 12193 E Colonial Dr, Orlando, FL 32826 ● What to Bring: comfortable clothes & shoes, water bottles, \$16.50 at door 	<ul style="list-style-type: none"> ● Jamie will collaborate with Sarah to determine Pre-Convention Meeting date 	<ul style="list-style-type: none"> ● Jamie will follow up with Sarah on confirming the convention meeting by September General Board Meeting.

	<p>OR \$14.90 at link here</p> <p>President-Specific Agenda for This Month:</p> <ul style="list-style-type: none"> - Complete rough draft of Diamond Chapter application by September 30th <ul style="list-style-type: none"> - Continuing to address gaps in Diamond Chapter application <ul style="list-style-type: none"> - passed one community health/legislative resolution at the state or national level — Does NEC resolution count for both? 3+ members of the community health committee? <ul style="list-style-type: none"> - 3+ members of the legislative committee? - 6 - 9 newsletters since November 2022? - *NEW* working on a second resolution as a backup for Sarah’s with UT Arlington, “In Support of Nitrous Oxide as a form of Labor Analgesia” <ul style="list-style-type: none"> - the goal is to also have this complete by September 30th 	<ul style="list-style-type: none"> ● Jamie will be working with Sarah on second resolution. 	<ul style="list-style-type: none"> ● Jamie will have submitted the Diamond Chapter Application by September 30th. ● Jamie will have the resolution completed by September 30th.
<p>Vice President: Alyssa Torres</p>	<p>Guest Speaker Plans:</p> <ul style="list-style-type: none"> ● September 27th: Forensics/SANE (Sexual Assault Nurse Examiner) ● October 25th: ICU Nurse ● November 29th: Aesthetic Nurse Practitioner <p>September Meeting Slides:  September 2023 General Meeting Slides</p> <ul style="list-style-type: none"> ● Slides are due NO LATER THAN September 18th by 11:59 PM! <p>Please send me any point sheets you haven’t already sent! Back-to-School BBQ?</p> <p>GBM roles:</p> <p>Greeter - Sarah Sign-in sheet - Jessi w/ Sam Merch – Kiley Food set up/maintenance - Trinity Food pick up (pre-ordered) – Alondra (not for this meeting) Presenters - Jamie and Alyssa Guest Speaker note card - Trinity</p>	<ul style="list-style-type: none"> ● Everyone: Complete Meeting Slides 	<ul style="list-style-type: none"> ● Slides will be completed by September 18th at 11:59!

	<p>Marketing - Nate for Social Media, Shannon for Accels, Alyssa for Spring, SNA, and Fall Juniors, Jamie for Fall Seniors, Advisors for incoming students (Pre-Nursing and future students) 😊</p> <p>Spaghetti Potluck: (since we were not able to do so in August) Baked Ziti with meat sauce/ Spaghetti & meatballs - Mrs. Dorminy Garlic bread – Jamie Salad – Sam Drinks: sprite, coke - Trinity Desserts: brownies, cookies, or cupcakes – Nate Plates/bowls – Jesse Utensils – Kiley (Left in clubhouse. Will be late due to clinical) Napkins & cups – Alyssa (Left in clubhouse. Will be late due to clinical)</p> <p>Please, keep gluten and nut allergies in mind :)</p>		
<p>Treasurer: Sam Garcia</p>	<p>Current Balance: \$7,141.51 Current Membership Count: 75</p> <p>August Financial Documents: Have been sent to your emails via DropBox link</p> <ul style="list-style-type: none"> ● Please sign by September 10th! <p>Working on solving a card dispute from a pre-order that was handed out to the Juniors.</p> <ul style="list-style-type: none"> ● They have been contacted and have reached out to their bank to get this resolved. <p>Friendly reminders:</p> <ul style="list-style-type: none"> ● 2 officers at the cash box at all times except for the treasurer ● All officers can accept membership forms ● Must provide a receipt to the treasurer whenever spending SNA funds or for reimbursement 	<ul style="list-style-type: none"> ● Everyone: Sign Financial Documents by September 10th. 	<ul style="list-style-type: none"> ● Everyone will have Financial Documents signed by September 10th.

	<ul style="list-style-type: none"> ● Reimbursements < \$50 need president approval ● Reimbursements > \$50 need board approval ● Everyone can encourage membership recruitment ● Bank card must be signed in and out in order to use it ● Preorder for Knight Nurse shirts and sweatshirts? ● Dorminy - Can I please have a roster of all the cohorts? ● Also - do we have a Nationals contact to talk to about membership sign up glitch 	<ul style="list-style-type: none"> ● Sam will collab with Mrs. Dorminy on Cohort Rosters (name only) 	<ul style="list-style-type: none"> ● Preorder form completed by October Board meeting. ● Sam will have names from each cohort by October Board Meeting.
<p>Secretary: Trinity Eloriaga</p>	<ul style="list-style-type: none"> ● Upcoming Curriculum Committee Meeting: 9/12 <ul style="list-style-type: none"> ○ Let me know if you have any ideas, concerns, that I can share at this upcoming CC meeting! <p>Currently, trying to figure out how to attach event dates onto the SNA website with Nathan. Will follow up on GroupMe or by the September General Board Meeting!</p>	<ul style="list-style-type: none"> ● Trinity and Nathan are working towards getting Event Dates on SNA 	<ul style="list-style-type: none"> ● Trinity and Nathsn will have the SNA Events Dates posted by the October Board Meeting.
<p>Legislative Director: Sarah Bell</p>	<ul style="list-style-type: none"> ● wrapping up collab work with UT Arlington this week! ● suggested bylaw changes: <ul style="list-style-type: none"> https://docs.google.com/document/d/1Hc-2WFqMmQ-SmG9FaJ8BBTYMdAIt-D2XNqz9fgEWl6U/edit?usp=sharing <ul style="list-style-type: none"> ○ Will send the current bylaws to Nate to re-post to the website this week, then the updated version once amendments have been voted on at the September GBM. ● To advertise to GBMs: <ol style="list-style-type: none"> Open meetings will take place during the months of January, May, and September. <ol style="list-style-type: none"> Nate, please include this information in the website/Insta/Facebook and any other posts advertising the September election. :) 	<ul style="list-style-type: none"> ● No further changes on Bylaws until elections in August General Meeting. ● Sarah will be collaborating with Nate to advertise information for the upcoming 	<ul style="list-style-type: none"> ● Solidly possible bylaw changes by October General Meeting regarding future conflicts of a vacant board position. ● By September General Body Meeting, advertisements will have been

	<ul style="list-style-type: none"> ● Resolution by Jamie: increasing awareness of the use of nitrous oxide during deliveries <ul style="list-style-type: none"> ○ Need to check & see if this topic was done in the last 5 years. Will update at the next board meeting/in GroupMe. ● Current election status: no applicants for any position. Link for info sessions for treasurer, legislative, and president-elect on Tuesday 9/12 on Zoom at 11 a.m. and 6 p.m. will go out to Ms. Judy this week to continue to promote. ● -no applicants for any position...interim CD? Share responsibilities? Ideas for advertising? Currently: I have created/posted 4 Instagram posts, will hold an information session, and will talk to fall juniors on a Tuesday lab day at CON. 	<p>September General Body Meeting</p> <ul style="list-style-type: none"> ● Sarah will update the Board by next Board Meeting/in Group Me if resolution is usable. ● We will push for Clubhouse Director and advertise for upcoming General Body Meeting. If not possible, bylaw will change. 	<p>uploaded and shared via social media and CON.</p> <ul style="list-style-type: none"> ● By October Board Meeting, Sarah updated the Board members if Jamie's resolution is clear to use for convention. ● By October Board meeting, we will follow up on the status of the Clubhouse Director position.
<p>Clubhouse Director: VACANT</p>	<ul style="list-style-type: none"> ● The White Coat Ceremony was a success! <ul style="list-style-type: none"> ○ Kiley and I cleared out the majority of SNA merch before the Ceremony began. <ul style="list-style-type: none"> ■ → We sold an estimate of \$1,310 worth of SNA Merch! 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
<p>Accelerated Liaison: Shannon Carter</p>	<p>FNSA Pre-Convention - When will the details be discussed?</p> <ul style="list-style-type: none"> - Accel cohort participation - October 23 & 24* - Convention <p>Curriculum Committee Meeting September 12</p>	<ul style="list-style-type: none"> ● Details regarding FSNA Pre-Convention were discussed; FSNA Pre-Convention Saturday Sep. 16th from 8:30-2 PM, Keiser University Tampa Campus. 	
<p>Media Director: Nate Moran</p>	<ul style="list-style-type: none"> - Finish newsletter tonight/tomorrow - If you have an event planned LMK - Complete website updates for next GBM and a few misc items 	<ul style="list-style-type: none"> ● Nate will finish up newsletter. ● Complete Website Updates by Sept 	<ul style="list-style-type: none"> ● Nathan will complete newsletter and send to Dr. Peach by tomorrow, September 7th.

	<p>I will be looking at new hosting websites that are more affordable by next month.</p>	<p>General Body Meeting..</p> <ul style="list-style-type: none"> • Nate will be looking at new hosting websites for SNA website. 	<ul style="list-style-type: none"> • By September Body Meeting, Nate will have SNA website updated. • By October Board Meeting, Nate will update Board on possible website options that we can use for SNA website.
<p>Historian: Alondra Bravo</p>	<p>Advertise the following events</p> <ul style="list-style-type: none"> • October 21 9am - 12pm <ul style="list-style-type: none"> ○ Clean the World Service Opportunity • November 6 <ul style="list-style-type: none"> ○ Senior Composite (Senior Pictures!!) ○ Registration info in October • December 11 at 8pm at Dr. Phillips Center <ul style="list-style-type: none"> ○ Nurse Blake <ul style="list-style-type: none"> ■ To enter raffle: Must attend Back to School BBQ AND November 28 Alumni meeting 	<ul style="list-style-type: none"> • Alondra will be collaborating with Nate on advertising the following events. 	<ul style="list-style-type: none"> • By October Board Meeting, Advertisement posters will be completed for upcoming events.
<p>Breakthrough to Nursing Director: Jessica Sayers</p>	<ul style="list-style-type: none"> • Let's talk about committees. • We have a total of 14 active members on the Breakthrough to Nursing committee! <p><u>Upcoming BTN events:</u></p> <ul style="list-style-type: none"> • A few schools have responded with BTN events, we have one scheduled for September 12th at Dr. Phillips High School. <p><u>I received this email and would like to discuss this:</u></p> <p>"I am following up on the message I sent last week regarding our resource for current and aspiring nurse practitioners. Would it be possible to include Nursepractitioneronline.com as a helpful tool on: http://www.snaucforlando.com/resources-links/nursepractitioneronline.com as a one-stop destination for aspiring</p>	<ul style="list-style-type: none"> • As a Student Organization , we are not going to be sponsoring organizations other than ours (UCF SNA ORLANDO). 	<ul style="list-style-type: none"> • No follow up needed

	<p>advanced-practice nurses to research specialty areas, programs, and all necessary info on how to become a successful nurse practitioner. To be clear, there are absolutely no associated costs. We provide this as part of our advocacy mission. I'm happy to answer any questions.</p> <p>Kindly, Judy Daniels Public Relations Director”</p>		
<p>Community Health Director: Jesse Bailey</p>	<p>I will be calling Choices Women’s Clinic to see in what ways we can serve them.</p> <ul style="list-style-type: none"> ○ It will most likely be a donation drive. ● There has been trouble in setting a date for the One Blood bus to come to UCF. <ul style="list-style-type: none"> ○ Still working on this for sometime later in the year ● I have a team for the Orlando Heart Walk on Nov. 4th. <ul style="list-style-type: none"> ○ Figuring out what to do about the team and donations. 	<ul style="list-style-type: none"> ● Jesse will be calling Choice’s Women’s Clinic to see how SNA can help community. ● Jesse will finalize Orlando Heart Walk Event and proceeds plan. 	<ul style="list-style-type: none"> ● By October Meeting, Jesse will update board on tentative Choice’s Women’s Clinic Donation Drive ● By October Meeting, Jesse will finalize Orlando Heart Walk plans for Nov 4th.
<p>Fundraising Chair: Kiley Nicolson</p>	<ul style="list-style-type: none"> ● Hugs from home care package purchase approval ● 10 packages purchased <ul style="list-style-type: none"> ○ Amazon list: https://www.amazon.com/hz/wishlist/ls/2WXLSMTB484NS?ref=wl_share ○ Included items: <ul style="list-style-type: none"> ■ Stress relief tea - \$9 for 2 from store ■ Nurse survival kit bag - \$20 for 20 <ul style="list-style-type: none"> ● Could use extra to sell in merch ■ Pen light - \$19 for 16 ■ Nurse themed mini notebook - \$12 for 24 ■ Badge reel - \$11 for 10 ■ Goldfish? - ■ Kind protein bars - \$10 for 12 ■ Syringe pens left over from Pinning ceremony 	<ul style="list-style-type: none"> ● Kiley would like to make a motion to spend \$70.97 on Amazon for Care Packages.. Sam Seconds. ● Motion Passes. 	<ul style="list-style-type: none"> ● At October Board Meeting, Kiley will update Board on Home Care Packages.

	<ul style="list-style-type: none"> ■ Dollar store gift bags to package them or package them in “survival kit” bag <ul style="list-style-type: none"> ○ Cost: \$70.97 ● October Fundraisers: <ul style="list-style-type: none"> ○ Spooky raffle basket ○ Menchie’s partial proceeds <p>December fundraising idea: Hot cocoa bar and study session for finals</p>	<ul style="list-style-type: none"> ● Kiley will be working on the upcoming October Fundraisers. ● Kiley and Sarah will collaborate on December Fundraising Idea 	<ul style="list-style-type: none"> ● At October Board Meeting, Kiley will have October Fundraisers finalized. <ul style="list-style-type: none"> ● Kiley, and Sarah will have December Fundraising Idea more finalized with Mrs. Dorminy by October Board Meeting.
<p>Advisors: Kate Dorminy Brian Peach</p>	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed