



Student Nurses' Association at UCF Orlando – May Board Meeting Minutes 5/11/2023

Time Called to Order: 1637pm

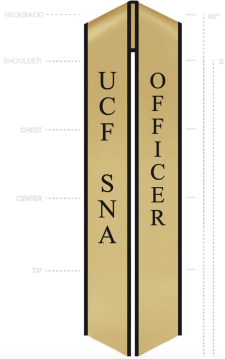
Time Adjourned: 1819pm

Location: Room 439 and Zoom

Presiding President: Kaitlyn Yu

Recorded by: Michael Keller

Attendees Present:	Kaitlyn Yu, Morgann Betterly, Annaliece Balensiefen, Michael Keller, Alexis Wade, Pearce Copeland, Emily Bailey, Angela Frantz, Leah Shinn, Caroline Rose Tytar, Olivia Kennell, Kaitlyn Mullen, Jamie Lanza, Alyssa Torres, Sam Garcia, Sarah Bell, Kiley Nicholson, Kate Dorminy, Brian Peach		
Attendees Absent:			
Presenter:	Agenda Item/Discussion:	Action:	Follow-up:
President: Kaitlyn Yu	<p>Meeting Dates</p> <ul style="list-style-type: none"> ● Mar 29th - General ● April 5th - Board ● April 19th - General ● April 26th to May 2nd - Exam week ● <i>May 3rd - First solo board meeting for juniors</i> ● <i>May 31st - First solo general meeting for juniors</i> <p>NSNA Convention</p> <ul style="list-style-type: none"> ● 42 days until the convention ● Constituency form has been filled out ● Pre-Convention Meeting: April 5th <ul style="list-style-type: none"> ○ Suggestion: Hold during normal board meeting time with all attendees (1630-1700), then complete the rest of board meeting immediately following (1700-1800); ALL ATTENDEES MUST BE ABLE TO MAKE THIS MEETING <p>Fall Junior Cohort Class Visit</p> <ul style="list-style-type: none"> ● Jamie will coordinate with board to contact and schedule visits to the Junior classes. <p>Graduating Seniors</p>		<ul style="list-style-type: none"> ● Jamie will coordinate with board to contact and schedule visits

	<ul style="list-style-type: none"> ● NSNA Cords: How many to purchase <ul style="list-style-type: none"> ○ (https://www.honorsgraduation.com/order/graduation-cords-single) ● Board Stoles: “SNA Officer” <ul style="list-style-type: none"> ○ If it comes out of the SNA budget, return to the clubhouse. ○ Create an option to reimburse the board. ○ Potential coordination with other campuses to purchase bulk. <div style="text-align: center;">  </div> <ul style="list-style-type: none"> ○ \$594 = \$55 per Stole - https://stoles.collegewearinc.com/sash-app/ ○ Board will order extra to allow for individuals to keep stole 	<p>Kaitlyn makes a motion to purchase 20 UCF SNA officer stoles for \$990 total for \$49.50 for each individual stole. Angela seconds. Vote passes unanimously.</p>	<ul style="list-style-type: none"> ● Board members will coordinate with Morgann to update current points for cords by next board meeting
<p>Vice President: Morgann Betterly</p>	<p>Guest Speaker Plans:</p> <ul style="list-style-type: none"> ● March 29th: CRNA (HCA) ● April 26th: NICU Nurse: Christine Mena from HCA Osceola <p>March Meeting Slides: March 2023 General Meeting Slides.pptx</p> <ul style="list-style-type: none"> ● Slides are due NO LATER THAN MARCH 21st by 11:59 PM <p>Updates:</p> <ul style="list-style-type: none"> ● Please send Morgann and Kaitlyn any point sheets you haven't already sent. We will be announcing the Senior top point earners at the April meeting. ● Currently designing a shirt for the board to wear at the kickball game this month and will send you all the final design and price when it is finished. <ul style="list-style-type: none"> ○ Potential to sell to members. 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● Morgann and Emily will

	<ul style="list-style-type: none"> ○ Potential to give to board and Family 		coordinate t-shirt creation
Treasurer: Annaliece Balensiefen	<p>Current balance: \$6,640.23 Current membership count: 103</p> <p>National convention</p> <ul style="list-style-type: none"> ● SG has reached out and connected us with an accountant. Annaliece will work with him to submit everything in time for registration and reservation deadlines. ● Dr. Sole is donating \$4,429.95 to cover flight costs. ● CoN is requesting each board member who is traveling to fill out an External Committee Member Student Request Form and send it directly to Luke Shanks @ Luke.Shanks@ucf.edu <ul style="list-style-type: none"> ○ The PDF form was sent over the GroupMe yesterday afternoon. ○ To the 15 people going: please fill out the form and send to Luke ASAP ● pit recruiter check recording 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up
Secretary: Michael Keller	<p>Contact list</p> <ul style="list-style-type: none"> ● 2023 Board Contact List.docx <ul style="list-style-type: none"> ○ All, if you could briefly confirm your contact information on the document. <p>Organizational Structure</p> <ul style="list-style-type: none"> ● SNA Chapter Board Organizational Chart 22-23.docx <ul style="list-style-type: none"> ○ Please note that according to bylaws, Treasurer and Legislative elect are not considered voting members. <p>Board Meeting Minutes (requires approval)</p> <ul style="list-style-type: none"> ● 01-11-23 BoardMinutes.docx <ul style="list-style-type: none"> ● 02-01-23 BoardMinutes.docx <p>Other Minutes</p> <ul style="list-style-type: none"> ● 02-23-23_EmergencyBoard ● 02-22-23 GeneralMinutes.docx 	<p>Michael makes a motion to approve January Board Meeting Minutes. Pearce Seconds. Motion passes unanimously.</p> <p>Michael makes a motion to approve February Board Meeting Minutes. Caroline Seconds.</p>	<ul style="list-style-type: none"> ● No follow up

	<ul style="list-style-type: none"> ● 02-26-23_EmergencyBoard.docx 	Motion passes unanimously.	
Legislative Director: Alexis Wade	<ul style="list-style-type: none"> ● https://www.nsnaconvention.org/schedule.html ● Mandatory upcoming resolutions meetings for all authors: April 3rd and 4th from 6:30-9:00 EST ● Additional Fundraising Ideas <ul style="list-style-type: none"> ○ Mini-workshop for skills and socializing ○ Mini-Canvas Painting Night 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● Sarah will coordinate with Kate to discuss fundraising ideas proposed.
Clubhouse Director: Emily Bailey	<ul style="list-style-type: none"> ● Preliminary ideas for kickball: <ul style="list-style-type: none"> ○ selling water ○ possibly getting reusable water bottles made if I can figure out getting them ordered in time. ● Accessory ideas 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● Emily will coordinate with Faculty advisors to create merchandise for the kickball game.
Accelerated Liaison: Pearce Copeland	<ul style="list-style-type: none"> ● Next UC Meeting: <u>Thursday, March 9th</u> <ul style="list-style-type: none"> ○ I will not be in attendance d/t prior work arrangements made before UC meeting dates changed from Tuesdays to Thursdays ● Clubhouse Director handoff: <u>Ongoing progressing</u> <ul style="list-style-type: none"> ○ Emily Bailey has received all important dates and pertinent board information ○ I will ensure that handoff is completed from Taylor by the end of next week 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up
Media Director: Angela Frantz	<ul style="list-style-type: none"> ● Please make sure to check out the doc to see if you are due to write an article - Newsletter Sign-Up 2022 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up
Historian: Leah Shinn	Kickball <ul style="list-style-type: none"> ● March 22nd @ Blanchard ● subs and drinks and chips ● poster & rsvp will be this out this week 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up

	<p>Relay</p> <ul style="list-style-type: none"> ● march 25 ● sign up for a shift or two or three or four ● Shifts for Relay 		
<p>Breakthrough to Nursing Director: Caroline Rose Tytar</p>	<ul style="list-style-type: none"> ● Career Fair OTC - 3/9 ● Reached out to University High School for a visit ● Sally Worthington <ul style="list-style-type: none"> ○ Emailed me wanting to put her online resource on the SNA website ○ RegisteredNursing.org ● BLS Classes will now be a responsibility to BTN Director. ● Spring Traditional Buddy Program will be coordinated with the Vice-President or a Spring cohort-Board Member ● Opening Knight will be mentioned to next board member. <ul style="list-style-type: none"> ○ will look into co-tabling with APNS 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up
<p>Community Health Director: Olivia Kennell</p>	<ul style="list-style-type: none"> ● <u>March 25-26th</u>: Relay for Life @ UCF starting at 4pm and ending at 6am. <ul style="list-style-type: none"> ○ Coordinating with Leah ● <u>April 1st-2nd</u>: Dance Marathon @ UCF starting at noon. <ul style="list-style-type: none"> ○ Can sign up for 5 hour increments. ● <u>Either March 27th or April 3rd</u>: A OneBlood bus will be in the parking lot of CON to host a blood drive. <ul style="list-style-type: none"> ○ Coordinating with UCF Parking and OneBlood to confirm Date and Time. ● <u>Bone Marrow Donor Event</u>: Looking to host on both Tuesday April 18th and Wednesday April 19th. This is still TBA. 	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● No follow up
<p>Fundraising Chair: Kaitlyn Mullen</p>	<p>March Bake Sale / April Bake Sale</p> <ul style="list-style-type: none"> ● Please sign up to donate a bake sale item for either the march bake sale or april bake sale ● Kate will be hosting a bake sale on main campus for March for a trial. <p>White Coat Ceremony Cookies - Approved in Emergency Meeting.</p> <p>Working with Chop 5 on a partial proceeds</p> <p>Valentine Grams were a success - \$84 profit</p>	<ul style="list-style-type: none"> ● No action 	<ul style="list-style-type: none"> ● Kate will confirm ability to host bake sales in free speech space on the main campus.

Advisors: Kate Dorminy Brian Peach	•	•	•
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