



**Student Nurses' Association at UCF Orlando – January
Board Meeting Minutes 1/11/2023**
Time Called to Order: 1752pm
Time Adjourned: 1931pm
Location: UCF College of Nursing
Presiding President: Kaitlyn Yu
Recorded by: Michael Keller

Attendees Present: Kaitlyn Yu, Morgann Betterly, Annaliece Balensiefen, Michael Keller, Alexis Wade, Pearce Copeland, Taylor Thomas, Angela Frantz, Leah Shinn, Caroline Rose Tytar, Olivia Kennell, Kaitlyn Mullen, Kate Dorminy, Brian Peach

Attendees Absent:

Presenter:	Agenda Item/Discussion:	Action:	Follow-up:
<p>President: Kaitlyn Yu</p>	<ul style="list-style-type: none"> ● Meeting Dates: <ul style="list-style-type: none"> ○ Jan 11th - Board ○ Jan 25th - General ○ Feb 1st - Board ○ Feb 22nd - General ○ Mar 1st - Board ○ Mar 29th - General ○ April 5th - Board and Preconvention Meeting ○ April 19th - General ○ April 26th to May 2nd - Exam week ○ *Board - Earliest start time 4pm (depending on when juniors get out) ○ *General — 5pm ○ Board meetings will be in person unless ¼ of the board are unable to attend and then the meeting will be over zoom. If practicum shifts are in conflict, attend however long you are able. ● NSNA Updates <ul style="list-style-type: none"> ○ Email sent about running for national office on January 4th. The deadline to pre-slate is the 17th. ○ Second resolution almost completed by Sarah Bell. ○ American Red Cross Disaster Certification at national convention: https://www.nснаconvention.org/american-red-cross.html. 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed

<p>Vice President: Morgann Betterly</p>	<ul style="list-style-type: none"> ● Speaker Plans: <ul style="list-style-type: none"> ➢ January 25th: Flight Nursing (Ochsner Health) ➢ February 22nd (elections): Labor and Delivery/CNM (Ambber Harms) ➢ March 29th (elections and Villanova joint meeting): CRNA (HCA in contact) ➢ April 26th: NICU (HCA in contact) ● Working on ideas on how to encourage more in person attendance at general meetings. Attendance (in person and virtual) has dropped since COVID <ul style="list-style-type: none"> ○ Hybrid option will be returning this month. ○ Food options will potentially be reintroduced. (rsvp vs fixed amount) 	<ul style="list-style-type: none"> ● No action needed 	<p>Morgann will coordinate with Villanova to plan joint meeting for March by February Board Meeting</p> <p>Discussion on how to logistically handle food options tabled until February board meeting.</p>
<p>Treasurer: Annaliece Balensiefen / Sam Garcia</p>	<p>Current balance: \$10,963.14 Current membership count: 86</p> <p>National convention line budget: 📄 National Convention Estimated Costs</p> <ul style="list-style-type: none"> ● Personal Contribution ● Southwest hold <ul style="list-style-type: none"> ○ Flight 2090: 4/12 MCO 0710 -> BNA 0815 ○ Flight 1791: 4/16 BNA 0805 -> MCO 1100 ○ \$295.33 per person round trip - 2 checked bags, personal, & carry-on = \$4,429.95 total ○ Deposit by 1/23: \$750 ○ Full amount by 2/27 <p>Amazon Wishlist</p> <ul style="list-style-type: none"> ● Number of items sold as of 01/06/2023:13 	<p>Annaliece makes a motion to spend \$750 to pay the \$50 per person deposit to spend on our flight Morgann seconds. Passes unanimously.</p>	<ul style="list-style-type: none"> ● No follow up needed

	<ul style="list-style-type: none"> Raffle items used for junior orientation (two textbooks, one stethoscope case, two pharm flashcards, gluten free snack pack, clipboard) <p>All board members must sign the last page of the bank statement, financial report, and Venmo report. These reports are available now. Please sign all three today. The deadline is 01/13/2023 at 2359.</p> <p>December Financial Report: x May 2022 - April 2023 Financial Report.xlsx</p> <p>December Bank Statement: December Bank Statement</p> <p>December Venmo Statement: December Venmo Statement</p> <p>December receipts: https://drive.google.com/drive/folders/1ISpHj_RDwK3ztlFzwDBavie5jEnD3ytb?usp=sharing</p>		
<p>Secretary: Michael Keller</p>	<ul style="list-style-type: none"> Approve November Board Meeting Minutes <ul style="list-style-type: none"> 11-02-22_BoardMinutes.docx Other Meeting Minutes <ul style="list-style-type: none"> 11-30-22_EmergencyBoard.docx 11-30-22_GeneralMinutes.docx Next UC Committee meeting is 1/24 Hospital and organization sponsorships <ul style="list-style-type: none"> Research and Contact through faculty advisors and recommended individuals in CON Kaitlyn - work in progress and waiting to hear back from contacts through Dorminy. Come to January Meeting with Workable point system for each Committee <ul style="list-style-type: none"> Proposed: 1-2 points per semester for participation in the committee in order to promote committees, increase general body participation, and delegate tasks from the Board. <ul style="list-style-type: none"> Breakthrough to Nursing - planning or preparing two events- 1 point for committee members Community Health - 1 point for “involved” committee members Fundraising- 1 point for “involved” committee members 	<p>Alexis makes a motion to approve November board meeting minutes. Kaitlyn seconds. Passes unanimously.</p>	<ul style="list-style-type: none"> No follow up needed

	<ul style="list-style-type: none"> ■ Clubhouse - 2 points for original design approved by board, 1 point for logistics support (tabling or inventory) ■ Legislative- 1 point for “involved” members ■ Media - 1 point to take pictures and be involved in journal 		
<p>Legislative Director: Alexis Wade / Sarah Bell</p>	<ul style="list-style-type: none"> ● NSNA updates (tentative schedule, House of Delegates preparation, etc.) https://www.nsnaconvention.org/schedule.html <ul style="list-style-type: none"> ○ Our chapter has one delegate (No delegate preparation meetings) ○ Sarah will be backup ● Virtual Resolutions Hearings- April 3rd and 4th from 6:30-9:00 <ul style="list-style-type: none"> ○ All delegates must attend virtual resolutions hearings ○ Strongly recommended to include authors ● Announce bylaw amendments about Accel Liaison to general members by tonight ● Flights and Hotels <ul style="list-style-type: none"> ○ Annaliece, Kaitlyn, and Alexis’s meeting ○ Southwest airlines (cost and ability) group rate for 15 seats until January 23rd (Flight 2090, Apr. 12 @ 1910 & Flight 1791, Apr. 16th @ 0805) <ul style="list-style-type: none"> ■ \$295.33 per person with two checked bags (\$4,429.95 total) ○ Shuttle to Hotel - \$18 for 2 van-taxi 	<ul style="list-style-type: none"> ● No action needed 	<p>Alexis will submit a completed resolution on the 15th of January.</p>
<p>Clubhouse Director: Taylor Thomas</p>	<ul style="list-style-type: none"> ● 14 preorders for the Spring 2023 juniors, our revenue is expected to be \$292.00. ● Plan for Square working as a “pre-order” option. <ul style="list-style-type: none"> ○ Square Follow Up - Please make sure you’re selecting the right size and merchandise any time you sell items through Square <ul style="list-style-type: none"> ■ If you’re going to use Venmo/ CashApp please include a description of the merchandise and respective size ● SNA Daytona merch — promote to Orl students? Partial proceeds or full profit for Daytona - https://www.bonfire.com/store/ucf-sna-daytona-1/ ● Committee Point Proposal, I’d like people to earn 2 points for original merchandise ideas that get board approval and 1 point for logistics support events “inventory, tabling, etc.” 	<p>Taylor makes a motion to advertise UCF Daytona’s merchandise for 10% proceeds from their Orlando based clients. Voting was tabled until February.</p>	<p>Kaitlyn will reach out to Daytona campus to coordinate partial proceeds.</p>

Accelerated Liaison: Pearce Copeland	Next UC Committee meeting is 1/24 <ul style="list-style-type: none"> ● Direct any curricula comments/concerns to appropriate delegate Accel. Composite Photo Day	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
Media Director: Angela Frantz	<ul style="list-style-type: none"> ● Please get your newsletter submissions into me by the 15th 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
Historian: Leah Shinn	<ul style="list-style-type: none"> ● Traditional Spring cohort welcome event during January Meeting <ul style="list-style-type: none"> ○ Budget approval - 160ish for pub sandwiches ○ Include welcome/reminders to incoming Juniors in board slides ● DEI cultural event - Feb 28 (Potentially at CON 602) ● Relay for life- march 25th 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
Breakthrough to Nursing Director: Caroline Rose Tytar	<ul style="list-style-type: none"> ● Picnic at Lake Claire — Traditional Spring cohort welcome event (final details, back-up plan, etc.) <ul style="list-style-type: none"> ○ Publix Catering ○ Activities <ul style="list-style-type: none"> ■ Corn hole ■ Group activity <ul style="list-style-type: none"> ● Relay ● Glow in dark manhunt ○ Back-up: Room 602 (manifesting beautiful weather) ● ACLS Partial Proceeds (dates, potential for other classes, etc.) ● Tour of CON for high school students 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
Community Health Director: Olivia Kennell	<ul style="list-style-type: none"> ● Committee meeting planning for the last week of January ● YMCA blood pressure screening: Sat Feb 4th ● Planning a blood drive the last week of February/first week of March <ul style="list-style-type: none"> ○ Waiting on Confirmation through Drive and CON ● Straight street hygiene drive/kit making event: March ● RELAY FOR LIFE on March 25th from 4pm-8am. ● Dec my room wants us to either make Easter baskets or host a toy drive around Easter for chronic kids in the hospitals ● DANCE MARATHON is on 4/1-4/2. So many SNA members have registered and I would love to dance with y'all for a great cause:) 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed

<p>Fundraising Chair: Kaitlyn Mullen</p>	<ul style="list-style-type: none"> ● January <ul style="list-style-type: none"> ○ “Hugs from Home” care packages for Spring Cohort \$15 - Includes school supplies and self-care treats <ul style="list-style-type: none"> ■ Payment due January 23rd ○ Bake sale <ul style="list-style-type: none"> ■ January 11th, 10am-2pm ○ Profit: \$75 ● February <ul style="list-style-type: none"> ○ Bake sale February 15th ○ Rom-CON movie night February 13th <ul style="list-style-type: none"> ■ Valentine's Day movie ○ Valentines day raffle basket Tabling on February 1st ○ Valentines day grams Tabling on February 1st ● March <ul style="list-style-type: none"> ○ Bake sale March 8th - St. Patty's day themed ○ Kickball fundraiser Date TBD ● April <ul style="list-style-type: none"> ○ Bake sale April 5th ○ Knight Nurse graduation yard signs ○ Pie an SNA member April 27th - potentially located around CON for students ● 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed
<p>Advisors: Kate Dorminy Brian Peach</p>	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● No action needed 	<ul style="list-style-type: none"> ● No follow up needed