University of Central Florida – Orlando

Student Nurses Association Agenda

September 11, 2018

College of Nursing

Room: 496

Open: 07:10

Close: 08:46

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| Attendees | Kimberly Lucas (President), Emily Derayunan (Vice President), Allison Buschbom (Secretary), Bryce Harrison(Legislative Director), Amy Coisnard (Community Health Director), Rachel Evans (Breakthrough-To-Nursing Director), Shannon Strauss(Historian), Samantha Sherman (Media Director), Casey Blackwell (Fundraising Director), Megan Argento (Clubhouse director), Chris Deatrick (Co-Advisor), Abbygail Lapinski (Treasurer) |
| Absent | **Joyce DeGennaro** (Advisor) |
| Motion Passed | Name badges, Motion passed to approve the amendments above into the Bylaws at the next general meeting. |

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| Item | Discussion | Outcome |
| **President:**  Kimberly Lucas | * FNSA Preconvention!   + We are hosting!   + Saturday, Sept. 22th   + 0800-1430 – **Arrive by 0700**     - Lunch provided     - **Task sheet** will be sent out by Monday, 9/17 at latest (Facebook page)   + Registration complete   + Nominations (due by preconvention)     - I would like to nominate Dean Sole for Dean of the Year 2018     - Clinical Nurse/Advocate -- Mrs. Deatrick’s suggestion? Other suggestions? * FNSA Convention   + Delegates     - Top 3 SNA point earners invited and accepted: Haley Edenfield (Basic BSN 2019), Daniel Oliva (Accel 2019), Andrew Bedarue (Accel 2019)     - Need to do: **forms**   + Book table – Abby?   + **Registration deadline for students**   + Awards     - Advisor, consultant, dean     - more details at preconvention   + Diamond Chapter * Officer Badges   + 7/12 responded on GroupMe – need for discussion? If someone feels board should cover, make motion to vote. **(If you have personal financial issues please do not hesitate to reach out to me)**   $12.30 per badge – if paying for individually will not receive badge until you have paid me.   * Stay on top of GroupMe 🙂 * Board reports: please save file as: “Position Month Board Report” I.e. “VP September Board Report” or “Treasurer Sept Board Report” (month abbreviations are fine) * **Next Gen Meeting: 9/26** * **Next Board Meeting: 10/10** * **White Coat: 10/19** * **Class composites: 10/24**   **States: 10/25-10/27 \*\*contact your instructors\*\***  Megan – thank you for keeping me personally updated frequently as of late!  **GOOD LUCK ON EXAMS!** | Motion passed to have individual board members to pay for badges, instead of taking it out of the SNA budget.  Composite time: 9:30-1:00  October General meeting is 10/17/18 |
| **Vice President:**  Emily Derayunan | * Speaker for September Meeting: Former Board Member Panel   + Eliany and Sarah Rose are confirmed for the meeting!   + Food for September Meeting: Officer Dessert Potluck     - Will be posting a Doc for sign up on the officer FB page * October Meeting: Nurse Blake Workshop   + Cape Florida Ballroom in the Student Union is reserved from 5pm-8pm with a 4:30 set up time     - Seniors have Mandatory Psych lecture so I will contact Ms. Dever to see if she’ll allow some of us to leave early   + This meeting will be free and open to the public, but we’re going to give UCF students opportunity to get a ticket first. (325 tickets available)     - Sending out info through Listserv to all cohorts at each campus and through RN communication center to reach concurrent programs     - Eventbrite will be available to UCF only until 22nd, and we can announce the event at Preconference     - When should the deadline for ticket registrations be?   + Have a FB event page set up with an Eventbrite Ticket Registration link that will be public on September 22nd.   + I will be making a google doc for this meeting with a task list that will be on the officer FB page.   I’ve emailed Christina Gonzalez about guest speakers for the November Meeting and she’s trying to get the former Nurse Manager of ORMC ED to come for this meeting. | Eliany and Sarah are former board members who will be speaking at the September meeting.  Overall ticket registration will be 10/15/18  Nurse manager at the night at Pulse may be the next guest speaker  Each individual member needs to text Sam about what we are posting on the SNA facebook page. |
| **Secretary:**  Allison Buschbom | * Just had my first Curriculum Committee meeting! –details * 🡪 what costs are necessary? – (EHR) get down the costs of being a nursing student. * Back to School BBQ went great! Thank you Shannon and Sam for all your hard work :) * Gift card/gift for meetings? | Starbucks gift card $10  Nurse Blake gift: check with Judy about gifts. |
| **Treasurer:**  Abbygail Lapinski | **Current Bank Balance: $10,379.97**  Upcoming Expenses:   * General Meeting Expenses   + Food, speaker(s) gift --> Nurse Blake * Share a Meal * Back to school BBQ * FNSA Conference   Allocation   * Estimated total costs: $2331 (Allocation covers $2000) * This includes: 5 hotel rooms (2x nights), 38 1-day convention registration, 18 full convention registration (Officers, Officers Elects, Delegates) * This estimate may change d/t need for another room   Will have updated membership list for next meeting.  Cash and Debit Log Updated  Membership Forms   * Any officer can accept membership forms and payments.   State convention registration dates   * Sept 28th, 2018: Student information, registration payment, and date of attendance is due to SNA * October 1st: Turn information into Mrs. D   Sept 19th: I would like to have designated times where nursing students can pay for membership and state convention registration. I would like to have more than one officer at this time due to the presence of cash.  Friendly Reminders:   * Please always make sure to have 2 people at the cash box * Before buying supplies for meeting and events, please make sure to check the clubhouse. We have a wide variety of supplies that can be used.   Membership Count ~168 (NSNA August 31st, 2018)   * State Convention Allocation * State Convention Registration   Membership Forms | For the next board, it is recommended that the General Meeting for September is at the beginning of the month so we have our elec positions already.  Suggestion: inviting the top 3 point earners  September 28th🡪 students need to have the form into their clinical instructor in order to be excused for clinicals. Students need to pay for parking.  Sign out will be at 4:15. This is only one excused clinical day.  We will register students as a group registration process.  Check in will be 7:00-7:45. Students cannot forget to check out. |
| **Breakthrough to Nursing:**  Rachel Evans | * My first tabling event is September 18th 10:45-12:30 PM at Winter Park HS   + I have one volunteer for sure, but other people have expressed interest   + Let me know if you would like to attend * APNS meeting September 24th 7:30 PM at the Cape Florida Ballroom AB   + They would like an SNA/student nurse panel for the meeting   + I would like to have 10-15 people because they plan on splitting into small groups * Timber Creek HS College and Career Fair October 11th 8:30-12:15 PM   + I am unable to attend this event due to my clinical schedule   + I am looking for 1-2 volunteers * University HS College and Career Fair October 16th 7:45-11 AM   + I will be able to attend this event with 1 other volunteer   The Back to School BBQ went really well! |  |
| **Community Health:**  Amy Coisnard | Knight Thon   * Interest meeting after the General Meeting * Goal: $6,000 (Last year we raised $5,015.08) * Diversity and Inclusion! * Requested Team Delaney * Partial Proceeds - have to go through them for tax forms * New way to reward SNA “Participants”   Heart Walk (American Heart Association)   * November 3rd, 2018 @ 7:30am * 3 mile and 1 mile route options * Goal: ??? * College of Nursing team or SNA team?   Share-A-Meal   * September 25th (Arnold Palmer) 10:00-12:00 * October 12th (Neumors) 16:00-18:00 * One Share-A-Meal can count for (2) Psych Community Clinical Hours   Give Kids The World   * Still looking into how to set up volunteering as a group   Healthy Knights Expo   * October 3rd * 10:00- 14:00 * Pegasus Ballroom * Need to contact about getting involved   Tabling? Education?  If anyone else wants to be added to the Google Calendar, just let me know! I think it could be a really useful tool for all of us to keep track of what we each have going on. | - Changing the name from “dancers” to “participants” for Knight Thon.  Partial proceeds will go directly into individual donor drives if you come out to the event.  Faculty team: Dr. Covelli will be working with Amy to get it done.  Fundraiser goal: 1,000  College of Nursing team  One Share a meal will count for 2 clinical hours for Psych Clinical (seniors)  Free flu shots at Healthy Knights Expo- reaching out for a College of Nursing event. |
| **Legislative Director:**  Bryce Harrison | * **Daytona Beach Oct. 25th - 27th at the Hilton Daytona Beachfront Resort** * **Resolutions**   + LGBT Inclusion medical intake forms   + Pool safety   + Red tide * **Elections** * We have two people who are “potentially” running for office this year. * This next meeting will be our elections for our three elects and we currently do not have any pre-slates * **Allocation**:   + Sent in!!! * **Amendments** | Education on pool safety and Red Tide health risks.  The Annual IPE event hosted in the Spring: give members 5 points  Newsletter submission: offering 2 points for newsletter submissions.  Joint responsibility between the Breakthrough to Nursing and VP for the Junior/Senior buddy project.  Moved to pass amendments above into the Bylaws at the next general meeting. |
| **Historian:**  Shannon Strauss | * Back to School BBQ was a success! Thank you everyone for helping out! :) * Relay For Life   + March 23, 2019-March 24, 2019   + Team Name: Knight Nurses   + Fundraising ideas welcome!   + Working with Allie Fox :)   + Meetings should begin in October * Alumni Board   Working closely with Christina Gonzalez   * Composites? * **Comments:** Happy (almost) Fall!   Good luck to my fellow seniors on our exam today! | Sign up for Knight Nurses team! |
| **Media Director:**  Samantha Sherman | * Website updates   + I have updated the website about the September BTN tabling event, the September general meeting, and the bake-sale. If there are any other SNA events this month please text me and I will add them in.   + Also, please message me with October Events as well so I can add them in as soon as possible. * Newsletter   + Submission dates:   + October 7th   + November 11th   + December 2nd   + Just as a reminder Megan, Jesyca and Bryce will be writing for the October Newsletter.   Please send me your newsletter submissions to [ucfsnaorlwebmaster@gmail.com](mailto:ucfsnaorlwebmaster@gmail.com).   * + If you need help with a newsletter piece or anything else, don’t hesitate to ask. | Newsletter: talk about clinical experiences, current events, diseases.  Talk to friends (seniors) about submitting newsletter submission. |
| **Accel Liason:**  Jesyca Ramirez | My main focus has been reaching out to my cohort about FSNA annual convention and answering their question about it.  I reached out to Mrs. D about possibly seeing if the CON would be willing to look into helping students get an institutional price for Uworld if there is a large enough interest. I am still waiting on a response.  My first curriculum meeting is on Tuesday so I might have updates about that as well.   * I’ve had a number of people come asking me about committees (like activities each one helps with, how many people can be on each committee, ect) I think it would be a good idea give a bit of a blurb about what things each committee helps with and how they can join if they are interested. * Please let me know if there are any events or projects you would like the accelerated class to help with. A lot of our cohort is excited to get involved with SNA so I would love to help get them involved and get you the help you need.   Thank you all for an amazing welcome to the board this past month. I had so much fun at the BBQ with all of you and I am really looking forward to all the great things we are going to do this year | Newsletter: every officer did a summary of what their committee does. |
| **Clubhouse director:**  Megan Argento | * Received order for clipboards/pocket organizers * Working on shirts with Kim, will keep you all updated, hopefully we can vote on them soon | Be on look out for Megan’s post about mom and dad knight nurse shirts.  Going through inventory of the clubhouse to see what we are bringing to convention. |
| **Fundraising:**  Casey Blackwell | * Bake Sale!!   + September 19, 2018 10:30-1:30.   + I am going to send out the sign up to help for working the bake sale and bringing baked goods. * I emailed Ms. Judy on Friday for her to send out an email to the parents about Hugs From Home. Kim and I were thinking that the end of October would be the best time to do it. Depending on how many more we sell, will determine how much help we need for assembling the bags. I will keep everyone updated.   I need the contact information for the Chickfila car wash. I know that the fall is going to be busy with State convention, but maybe there is a free Saturday that we can all get together to do the carwash | - working on possible car wash  Bake Sale flyers need to be made for the faculty to know its going on. |
| **Advisor:** | White coat ceremony: clinicals will stop at 3:00  FNSA awards scholarships: Apply! -$500. Get a letter a recommendation.  Look at FNSA awards- posters, art project (follow up on) – look at awards handbook. Check emails from Abby about FNSA.  General meeting on Nurse Blake day: set up 4:30, Open doors at 5:00, take away trivia, Kim will give a quick update on certain positions before the meeting.  There will be an individual task list for each board member | . |