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|  | **Student Nurses’ Association at UCF Orlando – OCTOBER BOARD MEETING MINUTES 10/6/2020****Time Called to Order: 1659****Time Adjourned: 1907****Location: Zoom****Presiding President: Samantha Cooney****Recorded by: Amanda Shover** |
| **Attendees Present:** | **Samantha Cooney, Chloe Frye, Hope Wegge, Amanda Shover, Josee Etienne, Amber Keller, Audrey Been, Natalie Klosinski, Delaney Dietz, Megan Donnelly, Andrea Garcia, Joyce DeGennaro, Kate Dorminy, Brian Peach** |
| **Attendees Absent:** | **Sadie Richards, Kate Dorminy, Audrey Been (left early)** |
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| **Presenter:** | **Agenda Item/ Discussion** | **Action:** | **Follow-up:** |
| **Samantha Cooney-** President | * General Meeting Dates
	+ October 28th @ 1700
		- Elections
	+ November 18th @ 1700
* Board Meeting Dates:
	+ November 10th @1700
* Square app use
	+ Designated fundraiser/role
* Scholarship Opportunities!
	+ <https://app.mykaleidoscope.com/scholarship/fnsna2021>
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| **Sadie Richards-** Vice President | * October general meeting 10/28
	+ Guest speaker: Mr. Marcus Engel?
		- He created the “I’m here movement”
	+ No food
	+ Venue- TBD
* November general meeting meeting
	+ Guess speaker: Kathryn Coats, MSN, PMHNP-BC
		- Forensic Nursing
		- She will be speaking virtually
 | **\*\*VOTE\*\*****Samantha makes a motion to host the November General Meeting online.** **Chloe seconds.** **All in favor, *Motion passes.*** |  Waiting to hear back from Mr. Marcus Engel to determine October meeting. Will likely hold a meeting when it gets closer to hold a vote whether the meeting will be held online or in person.  |
| **Chloe Frye-** Treasurer | **Current Balance: $17,302.04**Current Membership Count: 140Payment will be made to Americans Solutions for Business. Last checks have been cancelled. $545.82 & $365.73 for *a total of $911.55*Mask fundraiser reimbursement for Hope for $156.45.Delainey $101.72 reimbursement. She went over her budget by $1.72.Not a lot of interest for convention, only received a response from two people.Future Plans:* Convention registration
 |  SIGN ALL REPORTS BY TOMORROW\*\* **\*\*VOTE\*\*****Chloe makes a motion to reimburse Hope Wegge $156.45 for the masks she purchased for the fundraiser with her own money.** **Samantha seconds.** **All in favor, motion passes.** **\*\*VOTE\*\*****Chloe makes a motion to allow Delainey’s budget for the month of September to be $102.** **Samantha seconds.** **All in favor, *motion passes.*** **Chloe makes a motion to pay Delainey $101.72 for extra Straight Street items.** **Samantha seconds.** **All in favor, *motion passes.***  |  |
| **Andrea Garcia-** Clubhouse Director | * Open House for Accels on October 16
* Idea for breast cancer fundraiser: pink “I’ll be there for you” shirts
* Would we want to continue to proceed with American Bus or would we want to find another shirt/sweatshirt company

Possible voting to order more sweatshirts S, M, L, XL =20 grey and 20 black would equal a total $610 (15.25) for 40 sweatshirts 🡪 Idea to make a *PRE-order sale* for sweatshirts instead and buy some extra on top of the pre-order amount  | Andrea will make a pre-order form for the “Knight Nurse” sweatshirts to send out.  |  |
| **Megan Donnelly-** Accelerated Liaison | * Curriculum Committee Meeting 10/13
* Are there convention details to promote?
	+ <https://www.fnsa.net>
* Continued promotion of events to Accels
	+ October events/ sign ups document shared to the Accel GroupMe
* Will promote election for Clubhouse Director as soon as vote passes for election date on 10/28
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| **Josee Etienne-**Legislative Director | **Resolutions*** October 5th → HAS BEEN SUBMITTED

**Amendment edit for Groupme*** In progress

**Elections October 28, 2020 General Meeting*** Junior positions
	+ President-elect shadowing Samantha
	+ Treasure-elect shadowing Chloe
	+ Legislative Director-elect shadowing Josee
* Accel Position
	+ Clubhouse Director
		- Due to our current situation, I propose we run the elections at the same meeting. We will advertise for all four positions equally and all candidates will have the same requirements
* Encourage your buddies and friends to apply!

**Voting*** When proposing a motion, it’s important to be *as specific as possible* including reimbursement, specific prices, date, time, etc.
* If prices and amounts have changed, please do not move forward without a new vote
 | **\*\*VOTE\*\*** **Josee makes a motion to hold all elections (president, treasurer, legislative director, and clubhouse director) at the October general meeting.** **Samantha seconds.** **All in favor, *motion passes.***  | Megan speak at the Dr. Peach’s accelerated Seminar class about the open clubhouse director position.  |
| **Hope Wegge-** Fundraising Chair | * Face mask fundraiser: ~$782 profit!!!
* Any bake sale updates?
* **October**
	+ Halloween-themed Knight Nurse Spooky Basket
	+ Raffle: students/faculty enter for a chance to win
	+ Winner chosen & announced at October General Meeting
	+ **Price**: \*$1 per entry
		- SNA points incentive?
			* Not going to involve the SNA points
		- Venmo, square app, cash (in-person)
	+ **Would include**:
		- \*Merchandise (sweatshirt, decal, any extra supplies)
		- Clipboard- free from SNA
		- Candy
		- Gift card
		- Halloween goodies
	+ Advertise through email, social media, etc. prior to the meeting (about 1-2 weeks before October General Meeting)
		- Pre-make basket
	+ \*Budget for basket items
		- $50 “value”?
	+ ~VOTE~
* **November**
	+ Chick-fil-a Spirit Night
	+ Partial proceeds for whoever shows up and says our club name
	+ Drive-thru
	+ 15% of profit
 | **NO** bake sales as of right now. **\*\*VOTE\*\*****Hope makes a motion to price each entry for the “Knight Nurse Spooky Basket” raffle at $1 each.** **Andrea seconds.** **All in favor, *motion passes.***  | Waiting to hear back if October general meeting will be held in person or virtually.  |
| **Natalie Klosinski-** Breakthrough to NursingDirector | * Contacted APNS president → waiting for response, will follow up again
	+ Vital signs workshop?
* A lot of schools do career fairs in October, hopefully we can participate in that at least via Zoom, more details to come
* In the meantime, I am available to help everyone else with their projects!
 |  Contact Mrs. Breit  |  |
| **Amber Keller-** Media Director | Next newsletter submissions deadline is October 9Following submission deadline is November 22October newsletter will be released shortlySend any student and faculty spotlight nominationsThinking about highlighting and introducing board members on social media. More info to follow |  |  |
| **Audrey Been-** Historian | * Attended the Relay for Life kickoff zoom meeting.
* Need to promote Relay for Life team on all of the cohort Group Me chats.
* Volunteering on 10/28 with the senior composite photos
	+ Need to make excel spreadsheet with time slots
	+ Need to remind seniors on week of composites
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| **Delaney Dietz-** Community Health Director | * October
	+ Straight Street on Tuesday, 10/20 (no hygiene kits)
	+ Will advertise AHA and Knight-Thon activities
	+ Donate my monthly budget to RMH this month
* November
	+ 2020 Greater Orlando Heart Walk Digital Experience
		- Saturday, November 14th, from 10-11 AM
		- Around UCF
		- Hashtag on social media
	+ Straight Street tentatively on Tuesday, 11/17
		- Will hold collections for hygiene kit donations and an opportunity to assemble the kits
 | **\*\*VOTE\*\*****Delainey makes a motion to donate $100 monthly budget to the RMH for month of October.** **Samantha seconds.** **All in favor, *motion passes.***  | Call Sam or Chloe when making the donation.  |
| **Amanda Shover-** Secretary  | * CC meeting Tuesday, 10/13
* Thank you Starbucks card for next speaker if in person
	+ If virtual, I can order online with Chloe or Sam
* Do we want to move forward with the idea presented of having a raffle for all members who stay until the end of the meeting?
* Ideas for raffle
	+ $5 Starbucks Card? CON merch? Extra shirts?
 | **\*\*VOTE\*\*****Amanda makes a motion to use her budget for each virtual meeting to hold a raffle and give a $5 Starbucks gift card to the winner. All members who stay for the entirety of the meeting will automatically be entered into the raffle.** **Samantha seconds.** **All in favor, *motion passes.***  |  |
| **Advisors:****Joyce DeGennaro****Kate Dorminy****Brian Peach** | Convention details: October 22-24. Thursday, Friday, and SaturdayVirtual exhibit hall and breakout rooms House of delegates all 3 days- on Zoom: *Mandatory for board members to attend* ALL board members speak with passion to encourage members to apply for positions!! |  |  |